

PORT AUTHORITY

Minutes of the 347th Meeting of the Board of Directors of the Port Authority held at Port Authority 45 Harbour Drive at 1000 hours on Thursday, 15 August 2013.

Present:

Mr. Errol L. Bush MBE, (Chairman)
Mr. Gerry Kirkconnell (Deputy Chairman)
Mr. Paul W. Hurlston (Secretary)
Mr. Ashton Bodden JP
Mr. Jonathan Jackson – Ministry of Tourism
Ms. Jacqueline Scott
Mr. Robert Foster
Mr. Woody DaCosta
Mr. Kevin Walton - Customs

Attendees:

Apologies:

		NOTICE AND QUORUM	
		The Chairman noted that due notice of the Meeting had been given to all Members and that a quorum existed. Accordingly, the Meeting could proceed.	

1		Welcome and Call to Order	
		Members gave introductions	
2		Apologies and Absences	
		<ul style="list-style-type: none"> • None 	
3		Confirmation of Previous Minutes	
		<ul style="list-style-type: none"> • N/A 	
4		General Discussion on the Port Authority	
		<ul style="list-style-type: none"> • The Secretary gave an overview of the cargo and cruise operations. • Members discussed various topics from the overview. • The financial statements of the Port Authority for the past three years were reviewed and it was agreed that the immediate focus would be on possible cost reductions and increasing revenues. • A subcommittee of the Board, Chaired by Mr. Woody DaCosta along with Mr. Ashton Bodden and Ms. Jacqueline Scott was set up to look at the cargo night shift operations and report back to the Board in November 2013. A subcommittee of the Board, Chaired by Mr. Kevin Walton along with Mr. Gerry Kirkconnell and Mr. Robert Foster was set up to look at the 	

		<p>port security and report back to the Board in November 2013.</p> <ul style="list-style-type: none"> • The Cayman Brac port operations will be analysed with a view of reducing expenditures. • The Budget for 2013/2014 will be circulated to members. • Mr. Jonathan Jackson spoke about the present process being taken for the development of cruise berthing facilities. This process is being driven by a steering committee chaired by the Chief Officer in the Ministry of Tourism which reports to the Foreign & Commonwealth Office (FCO). The Board will continue to be briefed on the progress and will review the Outline Business Case (OBC) and preliminary EIA reports when they are completed in October 2013. • The Deputy Premier will attend the next Board meeting. 	
5.		Other Business	
		<ul style="list-style-type: none"> • Stipend for travel to and from Cayman Brac to Grand Cayman for Board member Mr. Ashton Bodden was set at CI\$344.00 per meeting. • The Board adopted the Policy of no cash sponsorships at this time as a review of the Port Authority finances are being undertaken with a view to decrease expenses. As a consequence of this the request from F.C International for funds for their summer football youth camp was not approved. 	

6.		Adjournment	
		<ul style="list-style-type: none">• There being no further business the meeting was adjourned at 1300 hours.	



Errol L. Bush - Chairman



Paul W. Hurlston - Secretary