

DRAFT
PORT AUTHORITY

Minutes of the 350th Meeting of the Board of Directors of the Port Authority held at Port Authority 45 Harbour Drive at 1430 hours on Wednesday, 11 September 2013.

Present:

Mr. Errol L. Bush, MBE (Chairman)
Mr. Gerry Kirkconnell (Deputy Chairman)
Mr. Paul W. Hurlston (Secretary)
Mr. Ashton Bodden JP
Mr. Jonathan Jackson - Ministry of Tourism
Mr. Robert Foster
Mr. Woodward DaCosta
Mr. Arek Joseph, OBE

Attendees: Mr Clement Reid – Deputy Port Director - Operations
Mr. Robert Hamaty – RWCT Tenants Association
Mr. Kevin Doyle - RWCT Tenants Association

Apologies: Ms. Jacqueline Scott

		NOTICE AND QUORUM	
		The Chairman noted that due notice of the Meeting had been given to all Members and that a quorum existed. Accordingly, the Meeting could proceed.	



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1		Welcome and Call to Order	
		Chairman welcomed to the meeting Mr. Hamaty and Mr. Doyle.	
2		Apologies and Absences	
		<ul style="list-style-type: none"> • Ms. Jacqueline Scott 	
3		Royal Walter Cruise Terminal (RWCT) Tenants Association	
		<ul style="list-style-type: none"> • Mr. Gerry Kirkconnell declared his interest as owner in George Town of tourism retail shopping businesses. However, it was Agreed that as the Chamber Representative on the Board he should remain in attendance. • The points for discussion submitted by the Tenants Associations forms a part of these minutes. • The Tenants Association requested a rent reduction but the Board after considering the matter decided not to Approve this request. It was noted that the turnover rate of the tenants at the RWCT was low and that the majority are current with their rent payment. In addition, the winter season for cruise is about to begin in October and thereafter for the next three years cruise bookings are high, which should translate into more business opportunity for them. • Mr. Doyle and Mr. Hamaty expressed their concerns about K-Tone operations at the RWCT. Members agreed to do a site visit of the 	

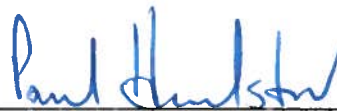
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		<p>terminal during cruise ship operations and observe K-Tone operations. This matter will be discussed at a future meeting.</p> <ul style="list-style-type: none"> • The Security procedures at the RWCT during cruise operations are a result of the sale of drugs and other illegal activities on the premises. Currently non-cruise ship passengers must receive port security permission to enter the terminal. However, when no cruise ship is in port the terminal is open to the public. • PACI is currently not in the financial position to allocate funds to promote the businesses at the RWCT as was done over the past few years. It was noted that PACI had contributed to helping all tenants by giving two significant rent reductions since 2009. • On the matter of non-paying mobile vendors at the RWCT the Board Agreed that this will be discontinued. The RWCT will now limit trading to the establish tenants. It was specifically Agreed to the removal of the last non-paying mobile vendor (conch shells) from the RWCT. • The Tenant's Association said that they were encouraged by the recent improvements made at the RWCT including shading, seating and the general removal of the mobile vendors scattered through the terminal. 	
3		Safehaven Marina	
		<ul style="list-style-type: none"> • Mr. Reid will liaise with Maples and obtain advice on the Port Authority's right under the current Agreement with a view of having the contractor improving the rock revetment walls before final completion. Also, PACI would like to obtain the specifications of the docks as it is felt that these may require constant and possible expensive maintenance. 	

		<ul style="list-style-type: none"> • The Chairman said that Mr. Michael Ryan has requested a meeting with him. The Board approved the Chairman to meet with him. • Mr. Reid confirmed that the land occupied by Red Sail at this location was leased land, following a query from Mr. Dacosta. • On the matter of easement to the Port Authority's site Mr. Reid had asked Mr Michael Ryan's attorney, Mr. Sammy Jackson advice as he has intimate knowledge on this. • The Board will decide on the optimal operating strategy of the marina upon its completion. Members suggested it should be completely divested or leased to a third party to operate. This will be decided at a later date. 	
4.		Other Business	
		<ul style="list-style-type: none"> • Mr. Arek Joseph and Mr. Reid are looking at improvements to accommodate wheel chaired cruise passengers embarking/disembarking the tenders. • Mr. Woodward Dacosta is continuing his work on the sub-committee looking at cargo night operations. 	
5.		Adjournment	
		<ul style="list-style-type: none"> • There being no further business the meeting was adjourned at 1625 hours. 	



Errol L. Bush - Chairman



Paul W. Hurlston - Secretary