

PORT AUTHORITY

Minutes of the 352nd Meeting of the Board of Directors of the Port Authority held at Port Authority 45 Harbour Drive at 1430 hours on Wednesday, 27th November 2013.

Present:

Mr. Errol L. Bush MBE, (Chairman)
Mr. Paul W. Hurlston, (Secretary)
Mr. Michael Nixon – Ministry of Finance
Mr. Ashton Bodden JP
Mr. Robert Foster
Mr. Arek Joseph
Ms. Jacqueline Scott
Mr. Woodward DaCosta
Ms. Samantha Bennett - Customs

Attendees:

Apologies: Mr. Gerry Kirkconnell
Mr. Stran Bodden


		NOTICE AND QUORUM	
		The Chairman noted that due notice of the Meeting had been given to all Members and that a quorum existed. Accordingly, the Meeting could proceed.	

1		Welcome and Call to Order	
		The Chairman welcomed members	
2		Apologies and absences	
		Apologies were received from Mr. Kirkconnell and Mr. Stran Bodden.	
3		Confirmation of Previous Minutes	
		<ul style="list-style-type: none"> • Confirmation of the Minutes • The Minutes of the 351 meeting were approved on a motion moved by Mr. Dacosta and seconded by Mr. Foster. 	
4		Matters Arising	
		<ul style="list-style-type: none"> • The fees proposal from APEC engineering for improvement works at Spotts will be circulated to members. • Mr. Dacosta works on night cargo operations will soon be completed and present to the Board. • The Chairman said he had instructed Mr. Clement Reid to remove K-Tone personnel from distribution flyers at the dock as they were still doing so after the Port Director had written to them cancelling their licence. It is to be confirmed if Mr. Reid cancelled all of the identification cards. • The Board will consider how to treat K-Tone in 	

		<p>the future in regards to flyer distribution.</p> <ul style="list-style-type: none"> • A rental policy for the RWCT will be put together. • The Pepper-Corn lease proposal for the boaters to operate on their own the Safehaven Marina is not feasible according to advice from Maples. The port will have to directly operate the marina. • The Minister of Tourism is heading up this as a tourism related project. • The Chairman said that following meeting with the boat operator they have agreed in principle to the fact they will have to pay to use the marina and its facilities. • Mr. Clement Reid is working on a cost budget to run the marina and it will be circulated to the members. • The Board took the position that financially the operations of the marina should at the least break-even. • Maples will be asked to give an update on the status of the court case brought by the current operators on their rights to use the facility. • Policies and procedure for the operations of the marina will have to be put in place. • Mr. Clement Reid is to update on the status of the up keep of the Seamen Monument area. 	
5		RWCT	
		<ul style="list-style-type: none"> • The members said they did a walk around the terminal and smelt marijuana. It was believed to be a tourist using it. • Members also observed a person who to them is a known drug dealer entering into the semi-sterile piazza area and that he was not checked by security at the gate. • The board agreed that a current port staff member 	

		<p>should be made the floor manager of the RWCT. The board directed the Port Director to prepare a management plan for the RWCT by 10 December 2013.</p> <ul style="list-style-type: none"> • Mr. Arek Joseph presented a layout for the parking of cruise tour buses at the dock. This would involve the changing of the current entrance and exit. As a part of this plan the two entrances to the RWCT on Harbour Drive would be closed and all passengers would exit and enter via the cargo dock area. • The board approved that Mr. Joseph seek bids from two firms to formally do a design. He said he would contact APEC and one other firm. • It was Agreed on a motion moved Ms Jacqueline Scott and seconded by Mr. Robert Foster that the use of the Tower Building site for the parking o cruise tour buses be investigated. It was further agreed to invite the Ministers of Finance and Tourism to a board meeting as they have an interest in the revitalization of GT and the use of the Tower site could be a part of that strategy. 	
6.		SafeHaven Marina	
		<ul style="list-style-type: none"> • Discussed under Other Business. 	
7.		Spotts Landing	
		<ul style="list-style-type: none"> • Mr. Arek Joseph has also got a fee proposal from the architectural firm OA&D to do drawings for improved bathroom facilities. This proposal will be circulated to the board. 	

8.		Security, Operations and Finance Reports	
		<ul style="list-style-type: none"> • Reports from Security and Finance were tabled and forms a part of these minutes. • Mr. Clement Reid will provide his operational report in due course. • Members referred to an incident in the security report involving Jessica Jefferson behaviour outside the port authority compound. It was noted in the report that the port would ask the RICP to warn her. 	
9.		Other Business	
9.		Adjournment	
		There being no further business the meeting was adjourned at 1642 hours. The next meeting will be scheduled at a later date.	


 Errol L. Bush - Chairman


 Paul W. Hurlston (Secretary)