

PORT AUTHORITY

Minutes of the 354th Meeting of the Board of Directors of the Port Authority held at Port Authority 45 Harbour Drive at 1430 hours on Wednesday, 29th January 2014.

Present:

Mr. Errol L. Bush MBE, (Chairman)
Mr. Gerry Kirkconnell (Deputy Chairman)
Mr. Paul W. Hurlston, (Secretary)
Mr. Ashton Bodden JP
Mr. Robert Foster
Mr. Arek Joseph
Ms. Jacqueline Scott
Mr. Woodward DaCosta
Mr. Stran Bodden – Ministry of Tourism

Attendees:

Apologies:

		NOTICE AND QUORUM	
		The Chairman noted that due notice of the Meeting had been given to all Members and that a quorum existed. Accordingly, the Meeting could proceed.	

1		Welcome and Call to Order	
		The Chairman welcomed members	
2		Apologies and absences	
		N/A	
3		Confirmation of Previous Minutes	
		<ul style="list-style-type: none"> • The Minutes of the 353rd Meeting were Approved on a motion moved by Mr. Arek Joseph 	
4		Matters Arising	
		<ul style="list-style-type: none"> • Mr. Arek Joseph tabled a set of plans for a new layout for the tour buses and taxi at the Dock. These plans were developed by APEC Consulting Engineers Ltd. Mr. Joseph will liaise with Management for their input. • The Deputy Premier, Chief Officer, Chairman and Deputy Chairman of the Board of Directors visited the Spotts Landing recently and observed its operations with cruise ships. A number of areas were thought could be improved including, signage, landscaping, bus car park layout, moving the east fence to the boundary line. It was Approved that Mr. Joseph asks APEC Consulting Engineers Ltd to formally address these issues and that OA&D continue with developing the plans for the redevelopment of the reduce scope 	

		<p>for the bathrooms block.</p> <ul style="list-style-type: none"> • Leases with Puros De Caiman and Harley Davidson have been signed and Too Hot lease is to be shortly. • Seabridge International Licence for Kiosk has been signed. • The Seamen Memorial area is cleaned weekly and as needed otherwise. • The issue of persons vending coconuts on the road side around the port was discussed. Also, discussed were those taxi/tour operators who are on the sidewalks soliciting business. It was Agreed that the Port Director write to the Commissioner of Police and raise the issues of the coconut vendors from a vehicular traffic safety perspective and for Police assistance in removing those Taxi/Tour operators from the sidewalks. • Mr. Noel Conolly has taken the position as the supervisor of the RWCT. 	
5		RWCT	
		See #4 above.	
6.		Fueling of USCGC	
		<ul style="list-style-type: none"> • The correspondence from the Deputy Premier who is negotiating this matter and forms a part of these Minutes. • The Board of Directors Approved that negotiations should begin with the position the Port Authority receives US\$0.20 per gallon. 	

		<ul style="list-style-type: none"> • It was also stated the USCGC are now willing to pay berthing and other docking fees whereas in the past these were waived. 	
7.		Purchase of Land Adjacent to CDC	
		<ul style="list-style-type: none"> • It was Agreed that efforts should be made to purchase the land identified as Block 20B Parcel 78 from the Bodden family as expansion of the CDC will be need in the future. • The asking price is CI\$ 2.9 million but it is understood this price is negotiable and financing maybe available. • The Port will ask the Lands & Survey Department to value this land. 	
8.		Security, Operations and Finance Reports	
		<ul style="list-style-type: none"> • Reports from Security and Finance were tabled and forms a part of these minutes. • It was Agreed that the Board of Directors should approve any changes to building colours and that the current fence colour at Hogstye Bay should be changed and the Board of Directors will direct what colours to use. Also, the Board of Directors would like to Pre-Approve any signs to be erected on port property. • A number of questions were raised on K-9 Security as it pertains to their training. The Port Director gave the undertaken to have the Manager Security provide in writing the process. • On the Financial Report the Port Director will provide answers to the queries on the Building Depreciation rate and over what length of time, and the increase in Janitorial cost under contractual services. 	

9.		<p style="text-align: center;">Other Business</p> <ul style="list-style-type: none"> • Safehaven Operational Cost/Revenue: It was reported that in a recent meeting with the Boat Operators at Safehaven, Port and Government Officials the boaters have agreed to a Licence Agreement. • It was Agreed that a Board of Directors meeting will be held on 6th February 2014 to go over the proposed Licence Agreement. • The Custom Department on 31st January 2014 will vacate the leased building at the CDC. 	
10.		Adjournment	
		There being no further business the meeting was adjourned at 1715 hours. The next meeting was scheduled for 6 th February 2014 at 1430.	

Errol L. Bush - Chairman

Paul W. Hurlston (Secretary)