

## PORT AUTHORITY

Minutes of the 358<sup>th</sup> Meeting of the Board of Directors of the Port Authority held at Port Authority 45 Harbour Drive at 1430 hours on Wednesday , 12<sup>th</sup> March 2014.

**Present:**

Mr. Errol L. Bush MBE, (Chairman)  
Mr. Gerry Kirkconnell (Deputy Chairman)  
Mr. Paul W. Hurlston, (Secretary)  
Mr. Ashton Bodden JP  
Mr. Robert Foster  
Mr. Arek Joseph  
Ms. Jacqueline Scott  
Mr. Woodward DaCosta  
Mr. Johnathan Jackson – Ministry of Tourism  
Mr. Michael Nixon

**Attendees:**

Apologies: Mrs. Samantha Bennett

		<b>NOTICE AND QUORUM</b>	
		The Chairman noted that due notice of the Meeting had been given to all Members and that a quorum existed. Accordingly, the Meeting could proceed.	



<b>1</b>		<b>Welcome and Call to Order</b>	
		The Chairman welcomed members	
<b>2</b>		<b>Apologies and absences</b>	
		Ms. Samantha Bennett	
<b>3</b>		<b>Confirmation of Previous Minutes</b>	
		<ul style="list-style-type: none"> <li>The Minutes of the 356 meeting held on 28th February 2014 were Approved on a motion moved by Mr. Arek Joseph and seconded by Mr Ashton Bodden.</li> </ul>	
<b>4</b>		<b>Matters Arising</b>	
		<ul style="list-style-type: none"> <li>The Deputy Port Director has asked for a formal Agreement from Ship Supply confirming the negotiation held with the Chairman on the sale of fuel to USCGC and Naval vessels. This Agreement will be vetted by our lawyers and it was suggested it should include a termination clause.</li> <li>The Land &amp; Survey Dept. (L&amp;S) valued the Bodden's land, Block/Parcel 20B/78 at CDC at CI\$2.3 million. The initial asking price was CI\$2.9 million. Negotiations are ongoing and the L&amp;S made an initial offer for CI\$2 million with</li> </ul>	

CI\$200,000.00 down payment and for the financing of the balance over 5 years. This offer was rejected and the Bodden's have since made a counter offer, said the Chairman.

- The Chairman said that another parcel of land also belonging to the Bodden's to the south and adjoining the CDC is also for sale. He has contacted the real estate company who represents the owners and they informed the land is approximately 7 to 8 acres and the asking price is about CI\$8 million. The Board Approved that the Mr. Clement Reid instructs L&S to commence a valuation and enter into formal negotiation with the owners.
- Ms. Scott circulated various colour schemes for the fence at Hog-Sty Bay. The Board accepted and Agreed on dark blue columns and the pickets of beige and blue trim. This will be implemented.
- The Safehaven Marina maintenance budget of zero will only be applicable for the first 12 months of operations.
- Mr. Nixon said that the Port Authority's budget should be approved by the Board of Directors. However, the Government was in a rush this year to have it in early hence the short time if any afforded for the Board of Directors to review. It was thought that earlier in the year budget instructions from Government to the Authorities would afford the Boards more time for review. It was noted that the Government sets the general parameters for what they expected from a specific budget. It was further Agreed that a Board of Directors meeting will be held on 18 March 2014 to deal with the current budget as there was possibly still a period of less than a week from now for the Board of Directors to review said Mr. Nixon.

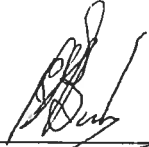


5		<b>Confirmation of Previous Minutes</b>	
		<ul style="list-style-type: none"> <li>• The Minutes of the 357 meeting(s) held on 10th March 2014 were Approved on a motion moved by Ms. Jacqueline Scott and seconded by Mr. Robert Foster.</li> </ul>	
6.		<b>Matters Arising</b>	
		<ul style="list-style-type: none"> <li>• The cost to establish water and electricity to each slip will be followed up by Mr. Clement Reid who has got this costing before.</li> <li>• Mr. Clement Reid is inquiring from Mr. Michael Ryan if the NE corner and the area West of the Launch ramp at Safehaven Marina can be used as permanent slips or as a landing and drop- off area mainly for the Land and Sea Coop.</li> <li>• A call was place to Mr. Shaun Ebanks the Chairman of the Land &amp; Sea Coop who sought to clarified some questions the Board of Directors had. He said that they needed 100 to 150 feet as a designated landing drop-off area, there are 23 permanent boats there and a further 10 that use the facility; suggested physical security from 2200 hrs to 0600 hrs; and that the boat operators were willing to do what they could in assisting in the operating of the facility in order to keep their fees down.</li> <li>• Mr. Shaun Ebanks also asked for a copy of the Port Authority's cost estimates to run the facility.</li> <li>• The Board also discussed the proposal from Land &amp; Sea Coop that they be granted a lease/licence to operate the Safehaven Marina.</li> <li>• It was Agreed that Mr. Clement Reid would again contact Maples and obtain from them advise if a Lease or a Licence to a third party to operate the marina is possible under the law and the Safehaven Agreement.</li> </ul>	

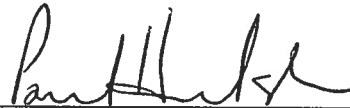


		<ul style="list-style-type: none"> <li>• It was further Agreed on a suggestion from Mr. Arek Joseph that we send to Mr. Shaun Ebanks, Capt Bryan Ebanks, Capt. Frank Ebanks and the Kelly brothers the map of the slips at the marina and asked that they coordinate which slips each would prefer to use. In addition, they be asked for suggestions on possible additional revenue streams and cost saving measures for the Port Authority, in an effort to keep their berthing costs to the minimum.</li> </ul>	
<b>6.</b>		<b>Other Business</b>	
		<ul style="list-style-type: none"> <li>• Applications (David Evans, Shawn Ebanks and Karen Edie-Turner) for space Kiosk space at the RWCT were given conditional approval. However, it was Agreed that Mr. Clement Reid would asked David Evans and Karen Edie-Turner to provide more information on their business proposals. In addition, to inform the 3 applicants that a T/B Licence as well as Liability Insurance has to be in place before final Board of Directors approval.</li> <li>• The request from Kevin Doyle to place a mobile kitchen by his bar area at the RWCT was not Approved.</li> <li>• Mr. Arek Joseph will review the proposal from OD&amp;A architects for the Spotts Terminal upgrades.</li> <li>• In a recent meeting between Mr. Hamaty and the Chairman and Deputy Chairman he submitted to them a list of things he wanted done at the RWCT including additional signs.</li> </ul>	
		<b>Adjournment</b>	

	<p>There being no further business the meeting was adjourned at 1750 hours.</p> <p>The next meetings were set for 18 March 2014, at 1300 Port Tour at CDC followed by a formal meeting.</p>	
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Errol L. Bush - Chairman



Paul W. Hurlston (Secretary)