



CAYMAN PORT

**BOARD OF DIRECTORS MEETING
Port Authority of the Cayman Islands
45A Harbour Drive
31st August, 2017
Meeting No. 415**

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 31st August, 2017 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Chairman Errol Bush welcomed attendees and called the meeting to order at 1:03pm.

2. Attendance and Apologies

Members Present

Mr. Errol Bush, MBE – Chairman
Mr. Gerald Kirkconnell – Deputy Chairman
Mr. Charles Clifford – (HM Customs)
Mr. Woodward DaCosta
Mr. Ashton Bodden, JP
Mr. Robert Foster
Ms. Jacqueline Scott-Rankine
Mr. Perry Powell (Ministry of DAT&T)
Mr. Michael Nixon (Ministry of Finance)
Mr. Arek Joseph, OBE

Apologies for Absence(s):

Mr. Clement Reid – Port Director

Other Attendees

Mr. James Parsons – Deputy Director & CFO
Ms. Robynette Hera – Recording Secretary
Mr. Vincent Iandoli – Senior Project Manager

3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.

4. Review and Approval of Minutes

IT WAS NOTED that the Minutes of the Meeting #414 held on 27th July, 2017 were approved by the Board; moved by Mr. Robert Foster and seconded by Mr. Ashton Bodden.

5. Updates from Previous Minutes

a) Island Restaurants Update

The Board recapped the last meeting's discussion on the recent legal opinion for the Chairman's benefit as he was absent from the last meeting.


6. Port Director's Monthly Report

- Mr. James Parsons presented the financials.

7. New Business

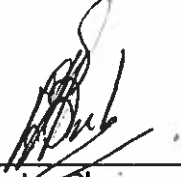
- none noted

8. Other Business

- The Board reviewed the financials and cash flows to the end of the fiscal year 2017, and were in agreement to postpone additional staff recruitment, pending further review and update on the Deloitte Human Capital project. 
- Mr. Vincent Landoli made a presentation on the status of the Cruise Berthing and the Cargo Distribution Centre projects.
 - Risk Register Workshop Update Complete 14th July, 2017
 - Coral Relocation Plan Update Complete 27th July, 2017
 - Dredge Management Plan Update Complete 27th July, 2017
 - Coral Recruitment Permit Received By DOE Complete 28th July, 2017
 - Pre-Qualification of Bidders Received 31st July 2017
 - Coral Recruitment Activities Started 2nd August, 2017
 - Cruise Line Feedback Sent out 26th June, 2017 Received Comments 3rd August, 2017
 - Marine Works Layout/Relocation of Ro/Ro Dock Received and Submitted for Review 11th August, 2017

9. Adjournment and Date of Next Meeting

The Chairman adjourned the meeting at 4:31pm. It was noted that the Board would reconvene at 12:30pm on Wednesday, 6th September, 2017 to complete the agenda.



Mr. Errol Bush - Chairman



Ms. Robynette Hera – Recording Secretary

