



CAYMAN PORT

**BOARD OF DIRECTORS MEETING
Port Authority of the Cayman Islands
45A Harbour Drive
12th October, 2017
Meeting No. 417**

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 12th October, 2017 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Chairman Errol Bush welcomed attendees and called the meeting to order at 1:15pm.

2. Attendance and Apologies

Members Present

Mr. Errol Bush, MBE – Chairman
Mr. Gerald Kirkconnell – Deputy Chairman
Mr. Woodward DaCosta
Mr. Ashton Bodden, JP
Mr. Robert Foster
Ms. Jacqueline Scott-Rankine
Mr. Stran Bodden (Ministry of DAT&T)
Mr. Michael Nixon (Ministry of Finance)
Mr. Charles Clifford – (HM Customs)
Mr. Arek Joseph, OBE
Mr. Clement Reid – Port Director

Apologies for Absence(s):

None

Other Attendees

Ms. Robynette Hera – Recording Secretary

3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.

4. Review and Approval of Minutes

IT WAS NOTED that the Minutes of Meeting #415 held on 31st August, 2017 were approved by the Board; moved by Mrs. Jacqueline Scott-Rankine and seconded by Mr. Robert Foster.

IT WAS NOTED that the Minutes of Meeting #415b held on 6th September, 2017 were approved by the Board; moved by Mr. Arek Joseph and seconded by Mr. Ashton Bodden.

IT WAS NOTED that the Minutes of Meeting #416 held on 12th September, 2017 were approved by the Board; moved by Mr. Ashton Bodden and seconded by Mr. Robert Foster.

5. Updates from Previous Minutes

a) Minutes of Meeting #416, section 8 v)

The Chairman queried the plans for remediating the Brac server room. The Port Director (PD) advised the Board of the intent to rebuild the mezzanine in the Brac in 2018.

b) Minutes of Meeting #416, section Matters for noting, point b)

The Board discussed the matter and highlighted that requests for PACI employee services from elected members should come from the Protocol Office.

6. Port Director's Monthly Report

The PD's Report for October encompasses all other reports for the purpose of this meeting, and covers August and September, 2017. The PD presented updates on the financial performance, strategic plan implementation, and risk and compliance management.

Matters for approval

The PD sought and received approval from the Board for:

- a) The PD to be on official travel from 21st – 28th October, 2017, to attend the FCCA conference in Merida, Mexico. The Deputy Director & Chief Logistics Officer, Mr. Willem Jacobs to be the Acting Port Director in his absence.

Matters for noting

- a) The PD mentioned that PACI offered its services through the Deputy Governor's office to assist eastern Caribbean ports if needed, due to the aftermath of the recent hurricanes. However, PACI has not been given any instructions to assist to date.
- b) The PD updated the Board on the status of the new cranes from Konecranes. The delivery of the equipment is on schedule with the timeline of February 2018. The PD referred to the Cargo Operations report which provided a summary progress report, including photographs, for the equipment.

Project schedule

1. Date of Effective 12.04.2017
2. Engineering Apr-May 2017
3. Purchasing May-June 2017
4. Fabrication June – Dec 2017
5. Containerization China (30ctr)
G2044-45 (30ctr) Dec 2017
6. Containerization Finland (2ctr)
G2044-45(2-3ctr) Dec 2017
7. Logistic/Shipping Dec 2017 – Feb 2018
8. Site opening CW09-2018
9. Site Installation CW09 –CW17 / 2018
10. Planned Handover

Crane#1 G2044 29.04.2018 (CW17)

Crane#2 G2045 29.04.2018 (CW17)

11. Contractual handover

Crane#1 G2044 12.05.2018 (CW19)

Crane#2 G2045 28.05.2018 (CW22)


- c) The Board discussed the responsibility of the Board, Port Authority and CEO under the Public Authorities Law (2017). It was noted that the Attorney General's Office should be contacted to gain clarification on sections of the law that appear to be in conflict.
- d) Installation of the channel markers in the North Sound has commenced but there have been setbacks due to rough seas making it difficult to work. The PD advised that the contractor has not utilised the good sea conditions over the past few weeks to finalise installation. PACI has written the contractor and placed them on notice that failure to complete the contract will result in legal action against the contractor.

7. Other Business

- none

8. Adjournment and Date of Next Meeting

The Chairman adjourned the meeting at 3:40pm. It was noted that the next meeting will be held on 30th November, 2017.



Mr. Errol Bush - Chairman



Ms. Robynette Hera – Recording Secretary