



CAYMAN PORT

**BOARD OF DIRECTORS MEETING
Port Authority of the Cayman Islands
45A Harbour Drive
30th August 2018
Meeting No. 434**

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 30th August 2018 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Chairman Errol Bush welcomed attendees and called the meeting to order at 1:26pm.

2. Attendance and Apologies

Members Present

Mr. Errol Bush – Chairman
Mr. Arek Joseph, OBE – Deputy Chairman
Mr. Stran Bodden
Mr. Charles Clifford – (HM Customs)
Mr. Michael Nixon (Ministry of Finance)
Mrs. Jacqueline Scott-Rankine
Mr. Ashton Bodden, JP
Mr. Richard Parchment
Mr. Robert Foster
Mr. Ken Thompson
Mr. Joseph Woods – Acting Port Director

Apologies for Absence(s):

Other Attendees

Nil.



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3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.

4. Review and Approval of Minutes

Minutes 433 were reviewed and accepted. It was moved by Mr. Richard Parchment and seconded by Mr. Ashton Bodden that Minutes 433 be approved. All members unanimously voted to approve. The minutes were signed.

5. Matters Arising from Previous Minutes

Minutes 433

Police Investigations

The Acting Port Director advised that the investigations are still ongoing.

6. New Business

a) Rental Rate for a Section of It's Sugar building to Havana Humidor

The Acting Port Director informed members that Havana Humidor made a proposal to lease a section of It's Sugar building while retaining it's current space upstairs of RWT for storage only.

Members approved accepting the proposal, but on the condition that the cost of renovating the section of It's Sugar building that Havana Humidor wants, be borne by them.

b) Rental Rate for Tortuga Office Lease at Port Administration Building

The Acting Port Director informed members that Tortuga Liquors had exercised their option to renew the lease for another 5 years.

Members unanimously approved the renewal of the lease subject to a review of the rental rate as set out in the lease.





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c) Approval of Funds for the Purchase of Radios

The Acting Port Director requested funds for the purchase of 40 radios, batteries and lapel microphones.

Members unanimously approved up to \$35,000 for the purchase of 40 radios, batteries and lapel microphones in accordance with the Procurement Law.

7. Any Other Business

a) Acting Port Director's Report

The Acting Port Director presented his report on the activities and performance of the various departments at the Port Authority.

b) Hawkins Importation of Aggregate Through the North Sound

The Acting Port Director updated members on the response from Mr. Hawkins' attorney in answer to the questions relating to the initial application.

After considering the request and the information provided, along with position of the Collector of Customs that such an operation would pose a security risk that they would not permit, the members of the Board unanimously disapproved the application of permitting aggregate to be discharged through the North Sound and stipulated that it would have to be discharged via the Port of George Town.

c) Safety Audit Update

The Acting Port Director presented an update on the Safety Audit and occurrences for the past month.

Members requested that the minor accident wherein a Port Authority's vehicle received minor damage be investigated internally and if the Port employee was negligent, or at fault, then he should be held accountable and required to pay for half of the repairs to the vehicle.

d) CFO Leave

Members enquired if the CFO had returned to work and if not, what was his status.

The Acting Port Director provided members with an update on the CFO's sick leave status.



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e) Safehaven Lease

The Acting Port Director informed members that lease regarding the easements were ready and the PACI's Attorney was seeking to determine who was authorized to sign on behalf of the Port Authority.

Members unanimously resolved that the Chairman of the Board sign the lease agreement on behalf of the Port Authority.

The Chairman adjourned the meeting at 3:33pm. The date of the next meeting is September 27, 2018

Mr. Errol Bush – Chairman

Mr. Joseph Woods – Recording Secretary

