



CAYMAN PORT

**BOARD OF DIRECTORS MEETING
Port Authority of the Cayman Islands
45A Harbour Drive
23rd May 2019
Meeting No. 447**

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 23rd May 2019 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Chairman, Errol Bush, welcomed attendees and called the meeting to order at 1:37pm.

2. Attendance and Apologies

Members Present

Mr. Errol Bush – Chairman
Mr. Michael Nixon (Ministry of Finance) arrived at 1:31pm
Mr. Robert Foster
Mr. Richard Parchment arrived at 2:40pm
Mr. Ken Thompson
Mrs. Jacqueline Scott-Rankine departed at 2:40pm
Mr. Ashton Bodden, JP
Mr. Joseph Woods – Acting Port Director

Apologies for Absence(s):

Mr. Charles Clifford – (HM Customs)
Mr. Stran Bodden (Ministry of Tourism)
Mr. Arek Joseph, OBE – Deputy Chairman

Other Attendees

Nil



CAYMAN PORT

3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.

4. Review and Approval of Minutes

Minutes 446 were reviewed and accepted. It was moved by Richard Parchment and seconded by Ashton Bodden that Minutes 446 be approved. All members unanimously voted to approve.

5. Matters Arising from Previous Minutes

a) Island Restaurants

The Acting Port Director provided an update to the Board with respect to the matter; PACI has filed a counter claim against Island Restaurants.

b) Yard Management Tablets

The Board requested an update on the testing on the proposed new tablets and whether they have been ordered.

6. New Business

a) First Quarter Financial Report

The Board deferred this report to a future meeting.

b) Audit & Risk Committee Report

The Board deferred this report to a future meeting.

c) HR Committee Report

The Board deferred this report.

d) Resolution to Remove the Former Port Director & the CFO from CNB Accounts

The Board unanimously resolved to remove the former Port Director and the CFO from the Port Authority Accounts at Cayman National Bank.



CAYMAN PORT

e) Fleet Position.

The Acting Port Director gave an update on the order for 8 new trucks and 1 new large forklift and requested approval to acquire two new electric stand-up forklifts for approximately \$82,000 for inside of the warehouse at CDC as well as a new small forklift for the dock for approximately \$45,000 from the savings on the new trucks and new large forklift. The APD also updated members on the Fleet Supervisor's position, as the person who had been carrying out the function was on suspension and enquired as to the Board's view in relation to it.

The Board approved for the acquisition of two new electric stand-up forklifts and a new small forklift and asked to see estimates for each of them. Members asked to see the estimated cost of the sweeper, manlift and service trucks prior to the issuance of the RFP. With respect to the Fleet Supervisor's position, Members voted that an expert Fleet Manager be recruited.

f) Spotts Dock Upgrade Business Case

The APD presented a business case for the upgrade of Spotts Facility to increase its capacity to handle 4 ships by adding a second pier, enhancing the restroom facilities, parking lot and amenities.

Members of the Board voted for the business case to be forwarded to the Ministry of Tourism for their review.

g) Suggested Amendments to the Port Regulations 2011

The APD presented a request for various amendments to be made to the Port Regulations to enable it to meet the requirements expected of it by the ISPS Code.

Members voted for the suggested amendments to be forwarded to the Ministry for consideration.

h) Land for Sale by the Cargo Centre

The APD informed members that land adjoining the Cargo Centre had become available and sought the Board's Direction.

The Board voted for the APD to explore the option to determine the details and any likely impediments and report back to it at its next meeting.

7. Any Other Business



CAYMAN PORT

a) CFO Status Update

PACI's attorney was called via telephone and he provided an update to members.

The Chairman adjourned the meeting at 3:47pm. The date of the next scheduled meeting is June 27, 2019.



Mr. Errol Bush – Chairman



Mr. Joseph Woods – Recording Secretary

