



CAYMAN PORT

BOARD OF DIRECTORS MEETING Port Authority of the Cayman Islands 45A Harbour Drive 26th September 2019 Meeting No. 455

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 26th September 2019 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Acting Chairman, Arek Joseph, welcomed attendees and called the meeting to order at 1:16pm.

2. Attendance and Apologies

Members Present

Mr. Arek Joseph – Acting Chairman
Mr. Stran Bodden (Ministry of Tourism)
Mr. Ashton Bodden, JP
Mr. Ken Thompson
Mr. Robert Foster
Mr. Richard Parchment
Mrs. Jacqueline Scott-Rankine
Mr. Joseph Woods - APD

Apologies for Absence(s):

Mr. Michael Nixon – (Ministry of Finance)
Mr. Charles Clifford – (CBC)

Other Attendees

Mr. Carl Walters and Mr. Alfredo of Konecranes
Mr. David Collier of Ritch & Conolly



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3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.

4. Review and Approval of Minutes

Minutes 450 were reviewed and accepted. It was moved by Ms. Jacqueline Scott and seconded by Mr. Ashton Bodden, that Minutes 450 be approved. All members voted to approve.
Minutes 451 were reviewed and accepted. It was moved by Ms. Jacqueline Scott and seconded by Mr. Ashton Bodden, that Minutes 451 be approved. All members voted to approve.
Minutes 452 were reviewed and accepted. It was moved by Ms. Jacqueline Scott and seconded by Mr. Ashton Bodden, that Minutes 452 be approved. All members voted to approve.
Minutes 453 were reviewed and accepted. It was moved by Ms. Jacqueline Scott and seconded by Mr. Ashton Bodden, that Minutes 453 be approved. All members voted to approve.
Minutes 454 were reviewed and accepted. It was moved Ms. Jacqueline Scott and seconded by Mr. Ashton Bodden, that Minutes 454 be approved. All members voted to approve.

5. Matters Arising from Previous Minutes

Nil.

6. New Business

a) RTG Remote Control Presentation

Mr. Carl Walters and Mr. Alfredo, representatives of Konecranes, made a presentation to the Board outlining the benefits of remotely operating the RTGs from an office environment versus operators physically in the machine. The estimated cost was given.

The Board thanked them for their presentation and will consider its value. The Board also enquired if Konecranes certifies operators, to which the representatives stated that they only provide training; certification is done by third parties and they would provide the Deputy Director of Operations with the list.

b) Update on Legal Matters by PACI Attorney Island Restaurants

PACI's attorney informed members that PACI had won the court hearing and Island Restaurants had not succeeded with its request for an injunction.



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The Board requested PACI's attorney send Island Restaurants attorney notice to remove its property from PACI's premises, failing which, PACI reserved its right to dispose of it.

CFO

The Acting Chairman advised its attorney that PACI had reached the point where it wishes to have a conclusion to this matter and asked him to make an offer in an effort to arrive at a solution by the end of October 2019.

Letter to RWT Tenants

The Tenants Association wish to have a Right of First Refusal and complained that the airport RFP process was too expensive, so they wanted some consideration. PACI's attorney provided certain advice.

The Board accepted its attorney's advice and directed that its attorney's letter of advice be forwarded to the Ministry for their consideration. The APD was asked to update Mr. Hamaty of the Tenants Association of its decision to forward its legal advice to the Ministry.

Terminated Employee

The Acting Chairman provided an overview of two schools of thought on how the matter should be approached. PACI's attorney provided advice.

The Board voted to not make him an offer and to have PACI's attorney respond to the Labour Tribunal and also send a letter of acknowledgement to Mr. Smith with respect to his email to the Chairman.

Labour Tribunal Rulings

PACI's attorney informed the Board of the result of the Labour Tribunal rulings with respect to the termination of two employees in 2018. The matter has now been concluded.

Night Shift Claim

PACI's attorney informed the Board that there has been no further activity with respect to this matter.

c) HR Organizational Review

PACI's attorney provided advice to the Board on the process taken.

The Board accepted the advice and voted to cancel the current RFP and issue a new RFP to which all bidders would have the opportunity to bid on.





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d) Audit & Risk Committee Report

Mrs. J. Scott-Rankin tabled the minutes of the Sept 11, 2019 Audit & Risk (A&R) Committee meeting. She informed the Board that the audits of the 2017 & 2018 accounts were completed and the Auditors gave PACI unqualified reports for the two years. She advised that the A&R Committee does not have a charter policy and one is set to be drafted. They are awaiting a copy of CIMA's to use as a development guide.


After discussion it was suggested that the HR Sub-Committee should perhaps be absorbed into the Audit and Risk Committee. The Board agreed. The Acting Chairman advised the APD to inform the HR Manager of the process that would be followed should staff wish to make a complaint to the Board. The process would be that staff would not approach a Board Member but rather direct their complaint through the HR Manager to the APD and the A&R Committee for consideration by the Board.

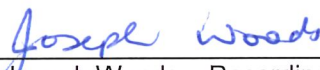
7. Other Business

a) Recording Secretary

The Board asked the APD to identify a recording secretary to the Board that would attend with him and take the minutes.

The Acting Chairman adjourned the meeting at 4:17pm. The date of the next scheduled meeting is October 31, 2019 at 12:30pm.


Mr. Arek Joseph – Acting Chairman


Mr. Joseph Woods – Recording Secretary