



CAYMAN PORT

BOARD OF DIRECTORS MEETING Port Authority of the Cayman Islands 45A Harbour Drive 28th November 2019 Meeting No. 457

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 28th November 2019 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Acting Chairman, Arek Joseph, welcomed attendees and called the meeting to order at 1:29pm.

2. Attendance and Apologies

Members Present

Mr. Arek Joseph – Acting Chairman
Mr. Stran Bodden (Ministry of Tourism)
Mr. Ashton Bodden, JP
Mr. Robert Foster arrived at 1:40pm
Mr. Richard Parchment
Mrs. Jacqueline Scott-Rankine
Mr. Michael Nixon – (Ministry of Finance)
Mr. Joseph Woods – APD

Apologies for Absence(s):

Mr. Charles Clifford – (CBC)
Mr. Ken Thompson

Invited Attendees

Mr. David Collier of Ritch & Conolly



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3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.

4. Review and Approval of Minutes

Minutes 456 was reviewed and accepted. It was moved by Mr. Richard Parchment and seconded by Mrs. Jacqueline Scott, that Minutes 456 be approved. All members voted to approve.

5. Matters Arising from Previous Minutes

a) Land Available For Sale

The APD informed the Board that Lands & Survey Dept. had been engaged to handle the matter on behalf of the Port Authority of the Cayman Islands (PACI). They would value the property and conduct negotiations on PACI's behalf. The land owner had been informed of the process.

b) Ratification of Letter to Ministry re Aegir's Report

Deferred pending some adjustments to the letter.

c) Ship Supply Contract

The APD informed the Board that he could only find a policy with respect to it and that the last occasion saw the process follow the previously established process of bidders coming to PACI for quotes.

The members of the Board advised to let it remain if it was following the previously established procedure once more.

6. New Business

a) CFO – Legal Advice

PACI's attorney provided an update on the negotiations.

Members of the Board provided direction for PACI's attorney with the view to a final disposition of the matter.





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b) RTGs and Trucks

DD Operations, Mr. Will Jacobs informed Members that Konecrane will change out the aircondition system in both RTGs from a nitrogen based AC to a system using 410A refrigerant that can be serviced here. With respect to the allegation of the new TICO trucks purchased by PACI, the Board was provided with copies of the documents showing that the trucks met all safety requirements for on road use and the only reason the VIN Plate stated it was not for highway use was because they were governed to only do 35mph and contained Tier 3 engines, which do not meet the emission requirements for use on USA Highways.

The Chairman stated that the people who made the allegations as well as Finance Committee should be appraised of this. The APD advised that the information had been sent through the Ministry to the Leader of the Opposition. The Chief Officer, Mr. Stran Bodden advised that the information had been sent.

c) Appointment of Recorder of Minutes

The APD informed members that HR had sought such a person through the employment agencies with only one person applying. The Chief Officer, Mr. Stran Bodden, informed Members that every other SAGC appointed the recorder from amongst internal staff and there was less risk using internal staff, because they had their reputations and jobs to lose if they acted inappropriately.

Members voted to defer the matter until the next meeting to consider it.

d) Proposal By A RWT Tenant to Operate a Business on North Terminal

The APD informed the Board that he had been approached by one of the RWT tenants who wanted to establish a business on the North Terminal, but advised that the written proposal had not been received up until the time of the Board meeting.

Members voted to defer as there was no written proposal to consider.

e) Lease of Land by TDC for Overflow Parking

The APD requested permission to lease on a yearly basis, property across from the Taxi Dispatch Centre for overflow parking, which at the moment was resulting in vehicles parking on the roadside and other private parking lots. Complaints had been received and the Police were becoming impatient with the obstruction that it was causing.

Members voted to lease the property available on an annual basis and asked that the Acting DD of Finance determine what methods, if any, were available to recoup the cost of the lease from the industry.

f) COLA

The APD advised that it had been stated in Finance Committee that COLA would be extended to all SAGCs. This was confirmed by the Ch. Officer, Mr. Stran Bodden. The APD advised that staff were enquiring.

Members voted to approve submitting the request for the COLA to be extended to the staff of PACI.



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g) Other Property of Interest to the PACI near to CDC

The APD provided Members with the available information. Should it become available Members would consider it then.

h) Audit & Risk Committee Report

Mrs. J. Scott-Rankine read her notes of the A&R Committee meeting to Members and promised to circulate the minutes once completed. Some of the items discussed were the Charter Policy for the A&R Committee, the Cruise Berthing Project and the risks involved, the Procurement Manual and amending some of the processes, PACI's new trucks, vacation leave and the health, safety and welfare impacts related to it, the updating of the 2020 and 2021 budgets as well as the delaying of Phase 2 of the CDC upgrades until the outcome of the CBF Project is known.

7. Other Business

a) Long Service Awards.

The APD presented a request for cash awards to recipients of long service awards at PACI's Christmas function.

After much discussion, Members voted that no monetary awards should be given; only plaques for 10 years and up in 5 year increments.

b) Letter to RWT Tenants

The APD was provided with a letter approved by the Ministry to send to the tenants of RWT in response to their request for a right of first refusal.

c) Request to Pay Staff for Outstanding Vacation Leave

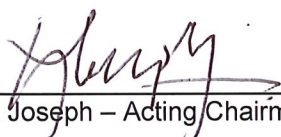
The APD requested authorization to pay staff who had outstanding vacation at the end of 2019 as the policy was that staff would lose anything over 5 days.


Members requested that the APD provide the policy, applicable laws and regs as well as a listing of the vacation days owed and the amount required to pay it for consideration at the next meeting.

d) Sidewalk at National Trust Property by Royal Watler Terminal

PACI to do a letter to the Board of the National Trust requesting their permission to widen the sidewalk on National Trust property by the Royal Watler Terminal at PACI's expense.

The Acting Chairman adjourned the meeting at 4:07pm. The date of the next scheduled meeting is December 12, 2019 at 12:30pm.


Mr. Arek Joseph – Acting Chairman


Mr. Joseph Woods – Recording Secretary