



CAYMAN PORT

**BOARD OF DIRECTORS MEETING
Port Authority of the Cayman Islands
45A Harbour Drive
29th October 2020
Meeting No. 467**

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 29th October 2020 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Chairman, Kearney Gomez, welcomed attendees and called the meeting to order at 1:14pm.

2. Attendance and Apologies

Members Present:

Mr. Kearney Gomez – Chairman
Mr. Arek Joseph – Deputy Chairman
Mr. Stran Bodden (Ministry of Tourism) arrived at 1:24pm
Mr. Charles Clifford – (CBC)
Mr. Ashton Bodden, JP
Mr. Richard Parchment
Mrs. Jacqueline Scott-Rankine
Mr. Joseph Woods – APD

Apologies for Absence(s):

Mr. Ken Thompson
Mr. Michael Nixon – (Ministry of Finance)

Invited Attendees

Nil

3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.





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4. Review and Approval of Minutes

Minutes 466 were reviewed. Mrs. Jacqueline Scott-Rankine moved that Minutes 466 be accepted and Mr. Richard Parchment seconded. There were no objections and the minutes were accepted by all Members.

5. Matters Arising from Previous Minutes

Nil.

6. New Business

a) APD Report

The Acting Port Director presented his report for October 2020 informing the Board of the organizations accomplishments for the month and that revenues were exceeding operational expenses, which meant that PACI was doing well.

Members expressed their satisfaction with the status of PACI's finances.

b) Financial Report

The APD presented the Financial Report prepared by the Acting Deputy Director of Finance, which showed that PACI's finances were generally doing well.

c) Facilities Maintenance

The APD presented a listing of some 18 projects successfully carried out by the Facilities Management Team.

d) Update on CDC Phase 2

The APD gave members a presentation prepared by the Deputy Director of Operations, indicating the progress made to date as well as a request to change one area for paving from south of the warehouse to a section of the truck entrance-way between the Security gate and the Customs FSI gate, which was in poor shape. The change would cost an additional \$6,577.46. Members agreed and voted to approve the additional spending of \$6,577.00 for the change.

e) Safety Report

The Safety Report was presented. There was only one incident to report in September where a vehicle ran into one of PACI's truck chassis for hauling containers. The accident was the fault of the other driver and the matter was reported to the police.





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f) HR Report and Update on POCs Salary Review

The APD advised that all JDs had been revised and submitted to POCs for evaluation on October 23, 2020.

Members asked the APD to request if POCs would kindly make a presentation to the Board explaining the process and the end result.

g) Amendments to Staff Manual to Bring It Into Conformance with PAL

The APD advised that Section 31 of the Public Authorities Law gave certain responsibilities to the Chief Executive Officer and Section 41 stated that Statutory Authorities were to carry out those responsibilities in accordance with a policy that conformed with the Law. The Auditors had pointed out that the policy assigned the responsibility to the HR Manager. The policy also spoke of the Chief Executive being able to offer other incentives for employment, contrary to the PAL. The Acting Port Director had made the necessary changes, had it reviewed by PACI's attorney, who confirmed that it was in compliance with the law and was requesting approval of the Board.

All Members agreed with the amendments except for Ms. Jacqueline Scott-Rankine and Mr. Richard Parchment who wanted to have a written opinion from the Auditors. Members requested that the Auditor General's office should review the proposed changes and confirm their acceptance of those changes.

h) Update on PD position and replacement Board Member

The Chief Officer, Mr. Stran Boddan advised that as soon POCs had completed the evaluation of the position, the recruitment of a PD would be actioned. Recommendations for a replacement Board Member as the Shipping representative were made and would be considered by Cabinet.

7. Other Business

a) Lease Proposal

The APD advised that a local company had proposed that they wished to rent the bar at RWT and pay the monthly rent even though there were no cruise ships calling. The APD had advised the local company that their proposal would be taken to the Board, but it had already been decided to place it out for bids to ensure fairness to all.

Members requested for the company to submit its proposal, but agreed that it would be placed for tender.





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b) Request to Employ A Fleet Manager


The APD requested approval to recruit a Fleet Manager. It was an approved position that had been budgeted for and was desperately needed as the DD Operations had taken it on for years along with his other roles, but it was taking a toll due to the amount of workload he was carrying.

Mr. Richard Parchment enquired of the salary being offered and was informed that it would be on the same grade as the other Managers. All members with the exception of Ms. Jacqueline Scott-Rankine voted to support the recruitment of a Fleet Manager.

c) Labour Tribunal Hearing

PACI's attorney advised that he had received no ruling as yet from the Labour Tribunal with respect to the [REDACTED] matter.

There being no further business, the meeting concluded and was adjourned at 3:00pm on October 29, 2020. The date of the next scheduled meeting is November 26th 2020.



Mr. Kearney Gomez – Chairman



Mr. Joseph Woods – Recording Secretary

