



CAYMAN PORT

**BOARD OF DIRECTORS MEETING
Port Authority of the Cayman Islands
45A Harbour Drive
28th January 2021
Meeting No. 471**

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 28th January 2021 at the Brac Reef Resort Conference Room, Cayman Brac, Cayman Islands.

1. Welcome and Call to Order

Chairman, Kearney Gomez, welcomed attendees and called the meeting to order at 12:53pm.

2. Attendance and Apologies

Members Present:

Mr. Kearney Gomez – Chairman
Mr. Arek Joseph – Deputy Chairman
Mr. Charles Clifford – (CBC)
Mr. Ashton Bodden, JP
Mr. Richard Parchment
Mr. Joseph Woods – APD

Apologies for Absence(s):

Mr. Ken Thompson
Mr. Michael Nixon – (Ministry of Finance)
Mrs. Jacqueline Scott-Rankine
Mr. Stran Bodden (Ministry of Tourism)

Invited Attendees

Nil.

3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.



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4. Review and Approval of Minutes

Minutes 469 were reviewed. Mr. Ashton Bodden moved that Minutes 469 be accepted and Mr. Arek Joseph seconded. There were no objections and the minutes were accepted by all Members.

Minutes 470 were reviewed. Mr. Richard Parchment moved that Minutes 470 be accepted and Mr. Ashton Bodden seconded. There were no objections and the minutes were accepted by all Members.

5. Matters Arising from Previous Minutes

Minutes 469 7a – Dock Anodes. Members sought an update. The APD advised that West Indian Marine had been awarded the contract to install the anodes and Reed Consulting Engineers had been awarded the contract to oversee it.

6. New Business

a) APD Report

The APD provided a report on the accomplishments of 2020 and the objectives for 2021. Mr. Clifford commended the APD and his team for doing an excellent job despite 2020 being a challenging year. PACI ended 2020 with an operating surplus of \$3m.

b) Safety Report

The APD tabled the Safety Report for December 2020. The APD advised that one of the RTG's was experiencing a fault that was shutting down the machine intermittently and arrangements were being made to fly in a Konecranes technician to rectify it, as they were unable to correct it remotely.

c) CDC Phase 2

The APD tabled an update on the CDC Phase 2 project.

d) Approval of 2019 Annual Report

The APD tabled the 2019 Annual Report.

Members reviewed the report and approved it.

e) 2020 Financial Statement

The APD presented the 2020 Financial Statement.

Members reviewed the 2020 Financial Statement and approved it.

f) Proposed 2021 Budget

The APD presented the proposed 2021 Budget.

Members reviewed the proposed 2021 Budget and approved it.



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g) Application by Entity who acquired Discount Excursions

The APD presented a request from the entity that had acquired Discount Excursions for permission to operate on RWT.

Members asked to have the entity who acquired Discount Excursions provide proof of purchase.

7. Other Business

a) Collection of Register of Interest Forms

The forms were collected from Members.

b) Loss of Tower Building Site for Parking

The APD informed Members that it was announced on Heroes Day that the Tower Building Site was being turned into a park named Seafarers Park. This means that PACI will be left with no parking for the tenants of Royal Watler Terminal and to revert back to using the cargo dock for parking will eliminate the extra space for cargo and cruise ops that had been acquired when the move to the Tower Building site had been effected. One option was to see if the owner of the parking lot to the North of Royal Watler Terminal would be amenable to allowing PACI to use, lease or purchase it.

Members requested that the APD write to the Chief Officer to ask Government to seek to obtain the use of that facility for parking for PACI.

c) Assistant Crane Mechanic

The APD advised that PACI only has one Mechanic for the Manitowoc cranes and one for the Konecranes RTGs, which leaves it with no redundancy option.

Member, Richard Parchment, suggested PACI invest in training and certifying a second mechanic to be able to service and maintain both cranes. The APD requested authorization to add an Assistant Crane Mechanic to the Organizational Chart and to fund the cost of training and certifying person. Members unanimously agreed.

d) PD and CFO Positions

The Chairman asked Members if they supported proceeding with filling the positions of PD and CFO. Members gave unanimous approval for both to be proceeded with upon the completion of the Job Evaluations by POCs. Mr. Arek Joseph enquired about the vacant Board Member position and the Chairman advised that he would raise that with the Chief Officer.

e) Strategic Plan/Business Case for Little Cayman and Cayman Brac Port Facilities

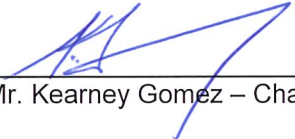
The Chairman, Deputy Chairman and the APD visited Little Cayman Dock Facility on Wednesday January 27, 2021 and all Members present at this meeting visited Cayman Brac Port Facility on January 28, 2021. It was noted that Little Cayman facility is in need of refurbishment and Cayman Brac's facility was well maintained. The APD advised that he



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would develop a Strategic Plan/Business Case for those two facilities to ensure they were capable of meeting future development of the islands.

There being no further business, the meeting concluded and was adjourned at 2:40pm on January 28, 2021. The date of the next scheduled meeting is February 25th 2021 in Grand Cayman.



Mr. Kearney Gomez – Chairman

Mr. Joseph Woods – Recording Secretary