



CAYMAN PORT

**BOARD OF DIRECTORS MEETING
Port Authority of the Cayman Islands
45A Harbour Drive
27th May 2021
Meeting No. 475**

A meeting of the Port Authority of the Cayman Islands Board of Directors was held on Thursday, 27th May 2021 at the Port Administration Building, 45A Harbour Drive, Grand Cayman, Cayman Islands.

1. Welcome and Call to Order

Deputy Chairman, Mr. Arek Joseph, welcomed attendees and called the meeting to order at 1:06pm.

2. Attendance and Apologies

Members Present:

Mr. Arek Joseph – Deputy Chairman
Mr. Stran Bodden (Ministry of Tourism)
Mr. Charles Clifford – (CBC)
Mr. Ashton Bodden, JP
Mr. Ken Thompson – via Zoom
Mr. Richard Parchment
Mrs. Jacqueline Scott-Rankine
Mr. Joseph Woods – APD

Apologies for Absence(s):

Mr. Michael Nixon – (Ministry of Finance)

Invited Attendees

Nil.

3. Quorum

IT WAS RESOLVED that in accordance with Section 17 (1) (g) of the Public Authorities Law 2017, a quorum of the simple majority of the Members who are entitled to vote were present and that the business would proceed.



CAYMAN PORT

4. Review and Approval of Minutes

Minutes 474 were reviewed and two minor amendments made. Mrs. Jacqueline Scott moved that Minutes 474 be accepted and Mr. Richard Parchment seconded. There were no objections and the minutes were accepted by all Members.

5. Matters Arising from Previous Minutes

- a) Mr. Charles Clifford, Director of Customs and Border Control (CBC) stated that with respect to Item 6f from Minutes 474, he would, on behalf of CBC, like to negotiate the price of the rent and with the agreement of members would like to make a formal proposal. Members agreed to entertain a formal proposal from the CBC Director on behalf of CBC.

6. New Business

a) APD Report

The APD provided a report on the cargo, revenue and departmental activity for April 2021 as well as the IALA Maritime Risk Assessment that recommended the re-establishment of a lighthouse on South Sound Cay.

b) 2020 Financial Statement and Annual Report

The Acting Deputy Director of Finance presented the March & April Financial Report as well as PACI's SPS for 2021 to 2025. After reviewing the SPS, the Chief Officer recommended a further revision of the SPS to ensure forecasted expenses were within forecasted revenues.

c) Safety Report

The Manager of Safety and Crisis Management presented the Safety Report for April 2021 and answered questions from Members relating to the report.

d) Additional Office Space for CBC at RWT

As this had been discussed in Matters Arising, no further discussion was held on the subject.

7. Other Business

a) Increased Hours for Port Workers

Members, Mrs. Jacqueline Scott and Mr. Richard Parchment, both stated that they had been approached by staff of PACI with respect to increased hours and being required to sign new contracts.

The APD advised that the staff who used to assist with work during the daytime at CDC had all been moved back to working nights only; four (4) nights for a total of forty (40) hours per week. The APD was unaware of them being required to sign any new contract and undertook to verify that with HR. Update- This was subsequently done and confirmed to members that staff had not been given, nor required to sign any new contracts by HR.



CAYMAN PORT

b) Rental of Royal Watler Terminal for a Function

The APD advised that an individual had submitted a request to rent Royal Watler Terminal to hold a function (party).

Members discussed and disapproved the request in accordance with the policy for such events.

There being no further business, the meeting concluded and was adjourned at 2:40pm on May 27, 2021. The date of the next scheduled meeting is June 24, 2021.

Mr. Arek Joseph – Deputy Chairman

Mr. Joseph Woods – Recording Secretary

