

PACI BOARD OF DIRECTORS MEETING

LOCATION: PACI Board Room
DATE: October 28, 2021
TIME: 12:30PM

MINUTES – MEETING # 483

AGENDA ITEMS

A meeting of the Board of Directors for The Port Authority of the Cayman Islands, was held in the PACI Administration Building in the Boardroom, 113 Seafarer's Way, Grand Cayman, Cayman Islands on October 21st, 2021 at 12:30PM.

1. ATTENDANCE AND APOLOGIES

Members Present:

- i. Mr. Cline Glidden – Chairman
- ii. Mr. Richard Parchment – Deputy Chairman (Acted as Recording Secretary)
- iii. Mr. Stran Bodden – Ministry of Tourism
- iv. Mr. Charles Clifford – Cayman Islands Customs and Border Control
- v. Mr. Ashton Bodden, JP
- vi. Mrs. Jacqueline Scott-Rankine
- vii. Mrs. Carilee Bolen
- viii. Mr. Matthew Adam
- ix. Mrs. Irma Arch

Zoom:

- i. Mrs. Carilee Bolen
- ii. Mr. Michael Nixon – Ministry of Finance

Apologies:

- i. Beth McField - APD

2. QUORUM

IT WAS RESOLVED that in accordance with Section 17(1)(g) of the Public Authorities Law (2017 Revision), a quorum of the Members who are entitled to vote, were present and business could proceed.



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3. REVIEW AND APPROVAL OF MINUTES

This was an extra-ordinary meeting and will be done at the regular meeting on November 4th, 2021.

MATTERS ARISING FROM PREVIOUS MINUTES

- a. The APD Interim Report
- b. The Port Director Recruitment Process

4. NEW BUSINESS

1. The Chairman gave a basic layout of the APD's interim report, which she had conducted since her starting date of September 25, 2021 with department heads, individual staff members and managers. He suggested that the board look more closely at the organizational structure rather than deal with each of the individual items noted in the report as the bottom line would be that, to correct the action points noted in the report, changes to the staffing levels and possible hires or appointments in the deputy director positions.
2. After discussions by board members concerning the three-month timeframe appointed to the current APD, a motion was moved by Mr. Ashton Bodden and seconded by Ms. Jackie Scott, which all Board Members voted unanimously to adopt, by asking the Ministry representative JJ to further investigate through the Ministry and the Deputy Governor's Office, to extend by an additional three months the secondment time of the APD.
3. Ms. Jackie Scott moved a motion seconded by Matthew Adam, to say that now that the APD would be in place until at least March 2022, the APD, with assistance from an internal committee, create and put in place the organizational structure to accommodate 4 Deputy Directors post, so that the top action items identified could be resolved. Mr. Richard Parchment, the deputy chairman, suggested that emphasis should be placed on the APD's first action item being the recruitment of a full time HR Manager so that this person could then take on the recruitment responsibilities of any other post identified by the APD. There are far too many other areas that need the direct input and problem-solving skills of the APD and which she is more than suitably qualified to take care of, other than HR work.

Chairman Initials CL

Recording Secretary Initials RR



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There being no further business to discuss the meeting was adjourned and the date for the next meeting was agreed for **November 4, 2021 at 12:30PM** in the PACI Administration Building in the Boardroom, 113 Seafarer's Way, Grand Cayman, Cayman Islands.



Mr. Cline Glidden – Chairman
(Acting)

Date: Nov 5th 2021



Mr. Richard Parchment – Recording Secretary

Date: Nov 5th 2021



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