

PACI BOARD OF DIRECTORS MEETING

MINUTES – MEETING # 499

AGENDA ITEMS

A meeting of the Board of Directors for The Port Authority of the Cayman Islands, was held in the PACI Administration Building in the Boardroom, 113 Seafarer's Way, Grand Cayman, Cayman Islands on April 28th, 2022 at 12:30 PM.

1. ATTENDANCE AND APOLOGIES

Members Present:

- i. Mr. Cline Glidden – Chairman
- ii. Mr. Richard Parchment – Deputy Chairman
- iii. Mrs. Jacqueline Scott-Rankine
- iv. Mr. Matthew Adam – Board Member (by Zoom)
- v. Ms. Irma Arch, JP– Board Member
- vi. Mr. Ashton Bodden, JP – Board Member
- vii. Mr. Stran Bodden – Ministry of Finance (By Zoom)
- viii. Mrs. Carilee Bolen – Member/Recording Secretary
- ix. Mr. Charles Clifford – Cayman Islands Customs and Border Control (by Zoom)
- x. Mr. Michael Nixon- Ministry of Finance (By Zoom)
- xi. Mr. Dale Christian – Acting Port Director

Apologies: No apologies

Invite Guest:

Mr. Donovan Hutchinson – Acting Deputy Director of Finance



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Quorum

It was resolved that in accordance with Section 17(g) of the Public Authorities Act (2017 Revision), a quorum of the Members who are entitled to vote were present and business could proceed.

The Chairman called the meeting to order at 1:40pm and thanked members Jacqueline Scott-Rankine and Carilee Bolen for stepping in and helping with Board Minutes.

- a) The main points for ratification were the Round Robin approvals on the following matters:
 - Meeting Minutes # 494 – April 9th, 2022
 - Meeting Minutes # 495 and 496 – April 25th, 2022
 - Meeting Minutes # 492 – April 26th, 2022
 - Meeting decision– Island Restaurant Ltd.- April 27th, 2022
- b) The Deputy Chairman updated members on the Safety Audit Report which is currently being conducted by Mr. Rohan's Marshall's company "Start with Safety" on behalf of the Port Authority. It was confirmed by Mr Marshall to the Deputy Chairman that the audit is still ongoing and nearing completion. Once the audit is complete a full report will be sent to the APD and Chairman for review and discussions.
- c) At the request of the Board, the Acting Deputy Director of Finance Donovan Hutchinson and the Acting Port Director, Dale Christian presented a revised and updated Organizational Chart for the Port Authority, discussions ensued, and the Board approved to various changes. It was agreed that the changes would be adopted and returned to the Board for review and final approval.
- d) A Board Resolution was adopted to remove James Parsons and Clement Reid and add the Acting Deputy Director of Finance Mr. Donovan Hutchinson and Mr. Richard Parchment as authorized signatures on bank accounts maintained at Cayman National Bank in Cayman Brac. The motion was moved by Jacqueline Scott-Rankine and seconded by Carilee Bolen.
- e) Mr. Richard Parchment moved a motion that the agenda item 'Allowance Bands' be moved to the next meeting and it was seconded by Jacqueline Scott-Rankine.

There being no further business to discuss the meeting was adjourned the next meeting agreed for May 5th, the meeting adjourned at 4:30 in the Boardroom 113 Seafarer's Way, Grand Cayman, Cayman Islands.



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Mr. Cline Glidden – Chairman

Date: May 12th 2022



Mrs. Carilee Bolen – on behalf of the Recording
Secretary

Date: May 12th 2022



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