

PACI BOARD OF DIRECTORS MEETING

MINUTES – MEETING # 500

AGENDA ITEMS

A meeting of the Board of Directors for The Port Authority of the Cayman Islands, was held in the PACI Administration Building in the Boardroom, 113 Seafarer's Way, Grand Cayman, Cayman Islands on May 12th, 2022 at 1:30PM.

1. ATTENDANCE AND APOLOGIES

Members Present:

- i. Mr. Cline Glidden – Chairman
- ii. Mr. Richard Parchment – Deputy Chairman
- iii. Mr. Ashton Bodden, JP
- iv. Mrs. Jacqueline Scott-Rankine – Board Member
- v. Mr. Matthew Adam – Board Member
- vi. Ms. Irma Arch, JP – Board Member
- vii. Stran Bodden – Ministry of Tourism
- viii. Mr. Dale Christian – APD
- ix. Mrs. Carilee Bolen – Board Member
- x. Mr. Michael Nixon – Ministry of Finance
- xi. Mr. Charles Clifford – Cayman Islands Customs and Border Control

Invited Guest:

- i. Mr. Kenneth Bryan – Minister of Tourism & Transport
- ii. Mr. Donovan Hutchinson – Acting Deputy of Finance and Facilities



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2. QUORUM

IT WAS RESOLVED that in accordance with Section 17(1)(g) of the Public Authorities Law (2017 Revision), a quorum of the Members who are entitled to vote, were present and business could proceed.

3. REVIEW AND APPROVAL OF MINUTES

Nil.

MATTERS ARISING FROM PREVIOUS MINUTES

There was no matter to be discussed from the minutes of the previous meeting.

4. NEW BUSINESS

- a. The Chairman called the meeting to order, welcomed the Honorable Kenneth Bryan to the meeting, and thanked the members for their attendance. The Chairman discussed the update on the appointment of the Port Director. The Chairman briefed the Members on the requirement recommended within the Public Authorities Law that addresses the consultation with the Minister on the hiring process for the appointment of The Port Director. The Chairman gave background on the previous issues in the hiring process for the position and explained the new recruitment process to find the right candidate.
- b. The Honorable Minister Bryan thanked the Board members and staff for their hard work. Minister Bryan discussed various items with the Board members and his plans to move forward with the remuneration of the committees and boards under his portfolio. He explained that a survey was conducted, and he is waiting on the results.
- c. The motion for the approval of the minutes which were conducted by round robin; minutes #493, #497, and #499 were approved on May 9th, 2022. Island Restaurant was approved by the Board on May 6th, 2022. The motion was moved by The Deputy Chairman and seconded by Mr. Matthew Adam.
- d. The Chairman discussed the proposed Port Authority fee increase with the Members and the Minister. It was agreed upon that a formal report with the detailed Port increase would be sent to Minister Bryan for his review; all Members agreed that the Acting DDF would compile the information for submission.

Chairman Initials CL Recording Secretary Initials JS



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- e. The Members reviewed and discussed the organizational chart and made the relevant recommendations to the Acting APD and requested that the revised org chart be returned to the Board Members for final approval.
- f. The Chairman explained that some critical positions within PACI needed to be filled and that there was ongoing recruitment in various departments for some of the essential roles within PACI.
- g. The Minister expressed his concerns about some PACI staff and their pending legal issues. He expressed that PACI employees mattered dearly to him, and he is hoping that with the required changes to and recruitment process that is on the horizon and then addressing the legal matters abreast, the morale of PACI staff will continue to move in the right direction.
- h. The Minister advised the Board members that if there are staffing issues, please address them accordingly. The Minister spoke about the great job the former Acting APD Ms. McField did with boosting the employee morale during her tenure at the Port Authority, and he would like to continue hearing positive comments from the staff.
- i. The Deputy Chairman explained to the Minister that one of those legal matters brought forward had been dealt with by the past Board members and PACI lawyers. He explained that the board would reach out to the lawyers to get an update and to set an upcoming meeting with PACI lawyers.
- j. The Members discussed with the Minister their concerns on the Governors HR Audit Report. The members expressed that they were not offered the opportunity to speak with the Auditors nor were they offered the opportunity to review the information before the report was finalized, which was a breach to the natural justice process.
- k. The Minister addressed the report and advised the Members that he would assist with having the report sent to the members to be reviewed.
- l. The Chairman noted that a motion was to be passed for the preferred candidate for the position of Port Director and suggested that a reserve candidate should also be considered.

Chairman Initials CH Recording Secretary Initials SS

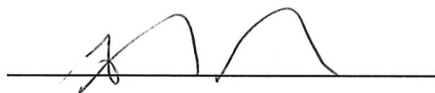


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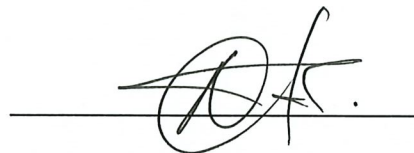
- m. The Chairman called for the motion for the appointment the Port Director a for a second preferred candidate. The motion was moved by Ms. Jackie Scott-Rankine and seconded by Mr. Richard Parchement. All members of the Board unanimously agreed.
- n. Minister Bryan expressed that he receives and supports the recommendation by the Board.
- o. The Chairman Thanked the Minster for attending the meeting and for his continued support.
- p. The Acting Deputy of Finance and Facilities presented to the Board an update of the Royal Watler Terminal leases, and a discussion ensued regarding potential security issues and operational times for the vendors to be open at the terminal after the cruise ship leaves the port.
- q. Mr. Clifford pointed out that this is a potential security issue and that all the vendors should comply with the operational times set by the Port. He encouraged the members to get the Governor's insight on the topic.
- r. The Chairman agreed with Mr. Clifford and requested that a letter be drafted to the vendors as a reminder of PACI's operational times, access to the local public, and the safety ramifications. The Chairman pointed out that as the Governor is the head of the Security, for the PACI, it would be to the Board's advantage to seek guidance and input regarding the Royal Watler topic.

There being no further business to discuss the meeting was adjourned and the date for the next meeting was agreed for **May 19th the meeting adjourned at 4:45** in the PACI Administration Building in the Boardroom, 113 Seafarer's Way, Grand Cayman, Cayman Islands.



Mr. Cline Glidden – Chairman

Date: June 9 2022



Ms. Joanna Shaw – Recording Secretary

Date: June 9 2022



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