

MINUTES – MEETING # 504

AGENDA ITEMS

A meeting of the Board of Directors for The Port Authority of the Cayman Islands, was held in the PACI Administration Building in the Boardroom, 113 Seafarer's Way, Grand Cayman, Cayman Islands on June 30th, 2022 at 12:30 PM.

1. ATTENDANCE AND APOLOGIES

Members Present:

- i. Mr. Cline Glidden – Chairman
- ii. Mr. Richard Parchment – Deputy Chairman
- iii. Mr. Ashton Bodden, JP
- iv. Mrs. Jacqueline Scott-Rankine – Board Member
- v. Mr. Matthew Adam – Board Member (By zoom)
- vi. Ms. Aneyka Webster on behalf of Mr. Stran Bodden – Ministry of Tourism
- vii. Mr. Dale Christian –APD
- viii. Mrs. Carilee Bolen – Board Member
- ix. Mr. Paul Hurlston-Port Director

Apologies:

- x. Ms. Irma Arch, JP – Board Member
- xi. Mr. Michael Nixon – Ministry of Finance
- xii. Mr. Charles Clifford – Cayman Islands Customs and Border Control

Invited Guest:

- xiii. Mr. Donovan Hutchinson – Acting Deputy of Finance and Facilities



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xiv. QUORUM

IT WAS RESOLVED that in accordance with Section 17(1)(g) of the Public Authorities Law (2017 Revision), a quorum of the Members who are entitled to vote, were present and business could proceed.

xv. REVIEW AND APPROVAL OF MINUTES

Nil.

MATTERS ARISING FROM PREVIOUS MINUTES

Nil.

NEW BUSINESS

- a. The Chairman welcomed Mr. Paul Hurlston to the meeting and introduced him to the members of the Board. The Chairman explained that Mr. Hurlston's appointment commenced on Monday, June 27th, 2022.
- b. Mr. P. Hurlston spoke of his years of experience with the Port Authority and moving forward and explained that things would get better with staff support and morale.
- c. The Chairman extended his gratitude to Mr. D. Christian for taking up the role of APD while the recruitment process was being finalized for the Port Director position. He also expressed his appreciation to Mr. D. Hutchison the ADFF, for his sedulous assistance in working with the APD and the board on many projects, during this time.
- d. The Chairman requested that the Port Director draft a letter to the CO for Cabinet approval of the COLA and honorarium payments.
- e. The motion was moved by Mr. R. Parchment and seconded by Mrs. C. Bolen. There were no objections, and all members agreed.
- f. **A Board Resolution was adopted to remove Ms. Euel Elizabeth McField and add the Port Director, Mr. P. Hurlston, as an authorized signatory on the Port Authority's bank accounts. A request was also presented for the approval for the Port Director to be granted a corporate card. The motion was moved by Mrs. J. Scott-Rankine and seconded by Mr. A. Bodden.**

Chairman Initials CL Recording Secretary Initials JS



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PACI BOARD OF DIRECTORS MEETING

- g. The members discussed the alcohol, drug, and substance misuse policy, concentrating on the marijuana policy, which was put on hold. The Deputy Chairman explained his concerns with item 4.1. and 4.2 of the policy, which the members discussed.
- h. The members recognized that PACI produces a unique circumstance as many of the workers handled equipment and machinery and advised that the policy should be specific and to the point. The members agreed that employees must be monitored and controlled should their doctor recommend this treatment. The members gave their support for the best way forward with the policy.
- i. Ms. J. Scott informed the members that the Audit and Risk Committee is still awaiting an update on the Evergreen contracts from Colliers.
- j. The members discussed the updates on the requirement of P.R. consultants for PACI, in which Mr. M. Adam pointed out that he and the former APD would still assist with the requirement process, which was now tasked to the Port Director.
- k. The Chairman asked for a motion for the Port Director to work on the recruitment of a public relations consultant. The motion was moved by Mr. A Bodden and seconded by Mr. M. Adam.
- l. The members discussed the upcoming UK Security visit scheduled for July 13-14, 2022. The members discussed the enhanced background check that is a requirement for all PACI staff.
- m. The members discussed the potential upcoming Margarita Festival event, and the members queried if there were any potential security issues that the event would pose. The Port Director ensured the members that there would be no security issues.
- n. The Port Director reminded the members that there used to be inspections completed every two years; we were rated being the best Port Authority in the overseas territories.
- o. The Deputy Chairman gave a brief presentation on the F.C. International Soccer Camp, which was requesting PACI to be a sponsor. The Deputy Chairman explained that this was a venture that PACI did in the past, and it assisted young Caymanians to attend soccer camps at no cost, and there would be provisions for lunch and snacks. He explained that the sponsorship request was for CI\$5,000.00.
- p. Mrs. Jackie Scott-Rankine updated the members on the festival contract and gave an overview of the meeting, which was held on June 28th, 2022.

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PACI BOARD OF DIRECTORS MEETING

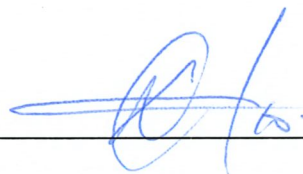
- q. A discussion on the sponsorship for F.C. International ensued, and the motion was moved by Mr. R. Parchment and seconded by Mrs. C. Bolen. All members agreed.

There being no further business to discuss the meeting was adjourned the next meeting agreed for July 14th, the meeting adjourned at 4:40 in the Boardroom 113 Seafarer's Way, Grand Cayman, Cayman Islands.



Mr. Cline Glidden – Chairman

Date: July 27 2022



Ms. Joanna Shaw – Recording Secretary

Date: July 27 2022



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