

## MINUTES – MEETING # 522

### AGENDA ITEMS

A meeting of the Board of Directors for The Port Authority of the Cayman Islands, was held in the PACI Administration Building in the Boardroom, 113 Seafarers Way, Grand Cayman, Cayman Islands on September 7<sup>th</sup> 2023 at 12:30PM.

#### 1. WELCOME AND CALL TO ORDER

The Chairman, Mr. Cline Glidden welcomed the attendees and called the meeting to order at 1:00pm.

#### 2. ATTENDANCE AND APOLOGIES

##### Members Present:

- i. Mr. Cline Glidden – Chairman
- ii. Mr. Richard Parchment - Deputy Chairman
- iii. Mrs. Jackie Scott-Rankine - Board Member
- iv. Mrs. Carilee Bolen – Board Member
- v. <s. Irma Arch, JP – Board Member
- vi. Mr. Stran Bodden – Ministry of Tourism and Ports (zoom)
- vii. Mr. Ashton Bodden, JP - Board Member
- viii. Mr. Charles Clifford - Cayman Islands Custom and Border Control (zoom)
- ix. Mr. Paul Hurlston - Port Director (“PD”)
- x. Mr. Joel Francis – Ministry of Tourism
- xi. Mr. Matthew Adam – Board Member (zoom)

##### Apologies for Absence:

Mr. Michael Nixon – Ministry of Finance

##### Invited Guest:

Mr. Donovan Hutchinson – ADDFF

Ritch & Conolly LLP

##### QUORUM

**IT WAS RESOLVED** that in accordance with Section 17(1)(g) of the Public Authorities Act (2020 Revision), a quorum of the Members who are entitled to vote, were present and business could proceed.



## 3. REVIEW AND APPROVAL OF MINUTES

The Minutes for Meeting #521 were reviewed and no amendments were made. Mr. A. Bodden moved that the minutes be accepted and Mrs. C Bolen seconded. The minutes were accepted by all members.

### MATTERS ARISING FROM PREVIOUS MINUTES

#### Presentation of PACI Salary Bands and Legal Opinion

- a) The Acting Deputy Director of Finance and Facilities gave a presentation on PACI's revised salary scale and the Legal Opinion. The ADDFF, with the members, reviewed several approved salary scales from other SAGs, his official reports and findings. The Port legal representative Ritch & Conolly counseled the members on **section (47.1)** of the Public Authority's Law 2020. The Deputy Chairman thanked Ritch & Conolly for their guidance through the salary band process. The members discussed the matter in detail. **The Chairman called for a motion from the Board to adopt the Government pay scales as required by the Public Authority's Act 2020 section (47.1).** Mr. A. Bodden moved the motion, and Mrs. C. Bolen seconded. There were no objections.

The Chairman brought up the matter of **section (47.2)** and of PACI meeting the requirements. The Board reviewed and discussed the matter. **The Chairman called for a motion for the Port Director to conduct a complete reassessment of PACI job descriptions with immediate effect and for updates to be given on the status of the reassessment to the Board before a decision is made on section (47.2).** Mr. R. Parchment moved the motion, and Mr. M. Adam seconded. All members agreed.

The Chairman requested **The Port Director and The Deputy Director of Finance and Facilities seek guidance and written confirmation from PACI's legal representative who is to review the matter and, if possible give their legal advice stating whether "the Board has the authority to make amendments to the pay grades in accordance to section (47.2)".** All members agreed.

### NEW BUSINESS

#### Presentation of the ISA 260 and ISA 265 Report

- a) The Chairman deferred this agenda item until the next Board meeting scheduled for September 28<sup>th</sup> 2023.

### ANY OTHER BUSINESS

#### Board Resolution – The Sole Signator on Royal Water Cruise Terminal Lease.

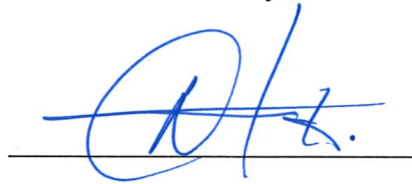
- a) The Board considered and approved that the Port Director is to be the Sole signator for Royal Water Cruise Terminal Lease.



There being no further business, the meeting concluded and was adjourned at 4:32pm.



Mr. Cline Glidden – Chairman



Ms. Joanna Shaw -Board Secretary

Date: 13. 10. 2023

Date: October 16, 2023

