

MINUTES – MEETING # 527

AGENDA ITEMS

A meeting of the Board of Directors for The Port Authority of the Cayman Islands, was held in the PACI Administration Building in the Boardroom, 113 Seafarers Way, Grand Cayman, Cayman Islands on February 15th 2024 at 12:30 PM.

1. WELCOME AND CALL TO ORDER

The Chairman, Mr. Cline Glidden welcomed the attendees and called the meeting to order at 1:50 PM. Mr. R. Parchment gave a word of prayer.

2. ATTENDANCE AND APOLOGIES**Members Present:**

- i. Mr. Cline Glidden - Chairman
- ii. Mr. Richard Parchment - Deputy Chairman
- iii. Mrs. Jackie Scott-Rankine - Board Member
- iv. Mrs. Carilee Bolen - Board Member (zoom)
- v. Ms Irma Arch - Board Member (zoom)
- vi. Mr. Joel Francis for Mr. Stran Bodden – Ministry of Tourism and Ports (zoom)
- vii. Mr. Ashton Bodden, JP - Board Member
- viii. Mr. Paul Hurlston - Port Director ("PD")
- ix. Mr. Charles Clifford - Cayman Islands Custom and Border Control

Apologies for Absence:

- i. Mr. Michael Nixon - Ministry of Finance
- ii. Mr. Matthew Adam - Board Member

QUORUM

IT WAS RESOLVED that in accordance with Section 17(1)(g) of the Public Authorities Act (2020 Revision), a quorum of the Members who are entitled to vote, were present and business could proceed.

3. REVIEW AND APPROVAL OF MINUTES

Meeting Minutes #525, #526 were reviewed, Mr. R. Parchment moved the motion to accept the minutes and Mr. M. Bodden seconded. The motion was passed.



MATTERS ARISING FROM PREVIOUS MINUTES

Job Descriptions

- a) The Chairman advised the Members that he had a discussion with the policy makers in regards to the challenges with the current Government pay grades and gave them an update on the job description exercise. He explained that the Minister was in support of the process proposed by the Port. The Port Director advised that he was still working with the Port Lawyers on the project and once completed he will send the report to the Board for consideration.

South Terminal Lease

- b) The Port Director informed the Members that the Port Lawyers were in discussions with the family representatives who owns the property regarding a lease extension. An update will be given at the next Board meeting.

Equipment Purchase

- c) The Port Director informed the Members that a business case was being processed. He advised that currently, all of the parts ordered were in, and all equipment was up and running.

Flag Pole and Canopy Update

- d) The Deputy Chairman informed the Members that he had spoken with the Facility Manager, who advised them that the flag pole installation was in progress. The Pole and flag were ordered and received. He advised that the Facility team has completed the construction of the base. The Deputy Chairman explained that there is still some work before completion, but once completed, he would recommend that a ceremony be scheduled and would like the Minister to be in attendance.

NEW BUSINESS

Legal Advice

- a) The Chairman briefed the Members on a pending legal matter of the Port. A discussion ensued. The Port Director explained that the claimant's legal representative had contacted the Port's lawyers in January 2024. The Port Director will provide an update on the legal matter in a future Board meeting.

Safe Haven Marina

- b) The Chairman advised that an issue had been raised regarding slip ownership, and the Operators wanted the Port to be involved in the decision-making process. The Port Director reminded the Board of the historical nature of the Safe Haven Marina, and a discussion ensued. **The Members requested that the Port Director is to seek counsel from the Port Lawyers to move forward with what the Port would like to achieve regarding informing the public and the operators of Safe Haven Marina ownership. All Members agreed.**

Safe Haven Marina Lease/Liquor License

- c) The Chairman advised that he had a discussion with the liquor Board who had expressed concern over some of the events being proposed for the Port's Safe Haven Property. He explained that there



was a request put forward for liquor to be served at an event being hosted at the property from 12:00 am to 4:00 am. He explained the Port's process for leasing the property and that Port supports the decisions made by the Liquor License Board. **The Chairman advised that when the Port is approving the leases for Safe Haven consideration should be made for these points. All Members agreed.**

Port Beautification

- d) The Chairman pointed out that several requests were sent in for general maintenance to be completed in various areas at Royal Watler. The Port Director advised that work is in progress, and the Facilities Department was working very hard to complete these tasks, as well as working in the Brac to make the repairs to the damages caused by the Nor`Wester storm. The Port Director will give updates on the matter in a future Board meeting.

Audit and Risk Sub-Committee Report

- e) The Audit and Risk Sub-Committee Reports were differed.

Rebuilding of Cayman Brac Port

- f) The Chairman informed the Members that both he and the Deputy Chairman met with Mr. A. Bodden at the Brac Port and conducted a walk-through of the damages sustained by the Nor`Wester. He gave a detailed report of the Brac damages. He expressed that both Grand Cayman and the Brac staff had done a great job with starting the clean-up and rebuilding process. A discussion ensued regarding relocation and lands owned by the Port Authority. The Deputy Chairman advised that the Port had acquired additional land and had approved plans years ago. **The Deputy Chairman proposed that the Port Director is to liaise with the I.T. and Facilities department to locate the plans for a future Board meeting to review. Mrs. J. Scott-Rankin proposed that a committee is to be established for the renovations of the Cayman Brac location. All Members agreed.**

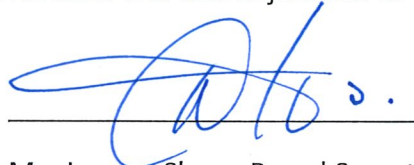
ANY OTHER BUSINESS

- a) Nil

There being no further business, the meeting concluded and was adjourned at 4:15pm.



Mr. Cline Glidden – Chairman



Ms. Joanna Shaw -Board Secretary

Date: April 17, 2024

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