

MINUTES – MEETING # 529

AGENDA ITEMS

A meeting of the Board of Directors for The Port Authority of the Cayman Islands, was held in the PACI Administration Building in the Boardroom, 113 Seafarers Way, Grand Cayman, Cayman Islands on April 25th 2024 at 12:30 PM.

1. WELCOME AND CALL TO ORDER

The Chairman, Mr. Cline Glidden welcomed the attendees and called the meeting to order at 1:16 PM. Mrs. J. Scott-Rankine gave a word of prayer.

2. ATTENDANCE AND APOLOGIES

Members Present:

- i. Mr. Cline Glidden - Chairman
- ii. Mr. Richard Parchment - Deputy Chairman
- iii. Mrs. Jackie Scott-Rankine - Board Member
- iv. Mrs. Carilee Bolen - Board Member (zoom)
- v. Ms Irma Arch - Board Member
- vi. Mr. Stran Bodden – Ministry of Tourism and Ports
- vii. Mr. Matthew Adam - Board Member
- viii. Mr. Ashton Bodden, JP - Board Member (zoom)

Apologies for Absence:

Mr. Charles Clifford - Cayman Islands Custom and Border Control
Mr. Michael Nixon - Ministry of Finance
Mr. Paul Hurlston – Port Director

Invited Guest:

Mr. Taylor Foster – Car City/Arch Automotive
Mr. Neil Hamilton – Tropical Shipping
Mr. Robert Foster – Seaboard Marine/ Cayman Trade Shipping
Ms. Sharna Ebanks – Seaboard Marine/Cayman Trade Shipping
Mr. George Hunter – Hydes Agencies

QUORUM

IT WAS RESOLVED that in accordance with Section 17(1)(g) of the Public Authorities Act (2020 Revision), a quorum of the Members who are entitled to vote, were present and business could proceed.



3. REVIEW AND APPROVAL OF MINUTES

Meeting Minutes #528 were reviewed, Mrs. J. Scott-Rankin moved the motion to accept the minutes and Mrs. C. Bolen seconded. The motion was passed.

MATTERS ARISING FROM PREVIOUS MINUTES

- a) The Chairman inquired the status of the Port Authority lease agreement with Tortuga at the Admin building. The ADDFA informed the Members that the Tortuga Company decided to not take the three months extension and will vacate the rental space.

4. NEW BUSINESS

Shippers Update on Electric Vehicles (EVs) Shipping Policy

- a) The Large Importer Sub-Committee Chairwoman, Mrs. I. Arch, led the discussion on concerns about the outbound transportation of Hybrid and Electric Vehicles. The representative from Tropical Shipping presented the issue of the difficulties in shipping Hybrid and EVs. He pointed out that there have been heightened concerns worldwide due to the incident in 2023 in which a ship transporting these vehicles caught fire, due to a fire from a vehicle battery. He pointed out that the company had to shut down the transport of hybrids and EV's. He explained that the company had conducted extensive research and performed safety and personnel training before they could start receiving EV's again. He expressed that Tropical has now enforced policies to accommodate the shipping of these model vehicles but only new or US certified vehicles. He pointed out that the new protocol for Tropical would be to ship only five of either cars and gave a detail on the method that was used to ship the vehicles. He also explained that Tropical is willing to bring one of their safety training personnel to an upcoming Board meeting to give a presentation.

The Car City/ Arch Automotive representative thanked the members for inviting everyone to the meeting. He explained that the company met with many government agencies about two weeks before this meeting, including Hazard Management. He pointed out that they are currently one of the biggest suppliers of EVs and Hybrids on the Island, but other companies are bringing these vehicles onto islands. They are performing a different level of care and due diligence than other companies, which is concerning. He gave a detailed overview of why the EVs and hybrids are catching fire. He explained that, to date, the company has trained over one hundred (100) personnel on how to deal with an EV or hybrid fire. He explained that from research, the issues is that when thermogenic runaways battery is pierced, these battery cells get very hot, causing chemical reactions to occur, and the heat, in most cases, will continue to increase and at this point, the cells can catch fire which will eventually cascade through the pack which will cause the fires and it does not need oxygen to breath which will result in a fire for days. He explained that it is challenging to control or extinguish these fires.

A discussion ensued on how to deal with the fire issues and dispose of hazardous material off the islands. **The Chairman expressed his thanks to the invited guest and requested that the Large and Small importers Sub-Committee Chairwoman, as the key person in this matter, is to gather all the required information to further discuss and distribute with the Board at a future board meeting.**



Update on the sidewalk Canopy Project

- b) The ADDFA advised that a business case was in progress. He pointed out that PACI will move forward in the next couple of weeks once the bids are received. He advised that an update on the progress will be given at a future board meeting.

Update on Renovations at Cayman Brac Warehouse

- a) The ADDFA gave a detailed update on the completed renovation project at Cayman Brac Port. He explained that the dock wall was being rebuilt, and the fencing work was completed. The Facilities and Cayman Brac teams are still working on outstanding items. An update will be given at a future board meeting.

Update on Cranes and Equipment Purchase

- b) The ADDFA reported that the business case for the crane's purchase was completed. The Deputy Chairman gave a brief overview of the visit to the Port of Palm Beach. Tropical shipping hosted the Cayman delegation. He pointed out that the experts advised on the cranes best suited for the PACI. He explained that after the visit and the information given, the CI Port delegation had in borad terms agreed on what Cranes would be best for Cayman. The Deputy Chairman said he was impressed with the Fleet Manager's report. He pointed out that the Port is proud to have young Caymanians such as Mr. Ellis and Mr. Bryce on the management team. The CO expressed that the Minister would like an ETA on the Cranes purchase. The ADDFA expressed that there was still some more work to complete on the project and requested that the Members move forward. **Mrs. J. Scott—Rankin moved, and Mrs. C. Bolen seconded a motion for the Port to expedite the process of purchasing the cranes and a forklift. All Members agreed**

Audit and Risk Sub-Committee

- c) The Audit and Risk Sub-Committee Chairwoman gave the Members an overview of the month's meeting minutes. She updated the Members of the Financial Statements for 2023. She expressed that the revenues for the PACI had performed better than projected. **The Chairman requested that the ADDFA submit a summary report of the Port's revenue to the Minister. All Members agree.**

Update on Recruitment Process

- d) The ADDFA advised that the vacant positions were advertised, and that the HR team will be conducting interviews in the coming weeks. He advises that he will keep the members updated on the progress made during future board meetings.

Dates for the annual CB Board Meeting Retreat

- e) The Deputy Chairman advised that the upcoming meeting has been rescheduled for May 31st, 2024. He reminded the members to please contact the Board Secretary to assist with the planning.

Short Term Investments – Credit Union

- f) The Audit and Risk Sub-Committee Chairwoman briefed the Members on the updated market report. She expressed that the Port was seeking the services of another bank, and then provided the members with a selected list. The Deputy Chairman said he would like to see PACI use the local government bank. A discussion ensued. **Mr. R. Parchment moved, and Ms. I. Arch seconded a motion for the Port to use the local government bank. All Members agreed.**



Funeral Policy

The Audit and Risk Sub-Committee Chairwoman provided an update on the PACI funeral policy for staff. A discussion ensued. **A motion was moved by Ms. I. Arch and seconded Mr. R. Parchment approving the Funeral policy for PACI. All Members agree.**

ANY OTHER BUSINESS

g) Nil.

There being no further business, the meeting concluded and was adjourned at 5:00pm.



Mr. Cline Glidden – Chairman



Ms. Joanna Shaw -Board Secretary

Date: June 31 2024

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