

MINUTES – MEETING # 547

AGENDA ITEMS

A meeting of the Board of Members for the Port Authority of the Cayman Islands was held on December 29th, 2025, at 12:30 p.m., in the Port Authority Boardroom at 113 Seafarer's Way, George Town, Cayman Islands.

1. WELCOME AND CALL TO ORDER

The Chairman, Mr. Cline Glidden, welcomed the attendees and called the meeting to order at 1:18 p.m.

2. QUORUM

IT WAS RESOLVED that in accordance with Section 17(1)(g) of the Public Authorities Act (2020 Revision), a quorum of the Members who are entitled to vote was present, and business could proceed.

3. PRAYER: Mr. Carlon Powery gave a word of prayer.

4. ATTENDANCE AND APOLOGIES

Members Present:

- i. Mr. Cline Glidden - Chairman
- ii. Mr. Barry Bodden - Deputy Chairman
- iii. Paul Hurlston – Port Director
- iv. Mr. Dale Christian - Board Member (Zoom)
- v. Mr. Carlon Powery – Board Member
- vi. Mrs. Carilee Bolen - Board Member
- vii. Ms. Kristen Forbes Board Member

Apologies:

- i. Mr. Michael Nixon - Ministry of Finance
- ii. Mr. Bruce Smith - Cayman Islands Customs and Border Control
- iii. Ms. Irma Arch, JP - Board Member

5. REVIEW AND APPROVAL OF PREVIOUS MINUTES

Meeting Minutes #545 and #546 were reviewed, a motion was moved by Member Powery and seconded by Member Mrs. C. Bolen to accept the minutes. **The motion passed unanimously.**

6. MATTERS ARISING FROM PREVIOUS MINUTES

Update on the progress of Equipment purchases



CAYMAN PORT

- a. The Port Director provided a detailed overview of each project and its current status. He noted that the business cases for the trucks had been completed and would be submitted to the Central Procurement Office (CPO). He also advised that PACI is currently reviewing crane options for Cayman Brac, with a decision expected in the coming months. He advised that new head handler was to arrive in the month of February.

He expressed his satisfaction with staff performance, highlighting several recent achievements. He noted that one staff member was certified as a Master Mechanic and that crane operators are currently undergoing training on the new equipment, which is progressing successfully. He also reminded the Members that three mechanics were sent to Germany for factory-certified training on the operation and maintenance of the new crane, and that they are performing well.

The Chairman reminded the Members on the historical context of the equipment purchases. He outlined the participants involved in the process and thanked the past Board Members for their efforts in supporting the progress of these projects.

Update on the Letter to the CPO

- b. The Port Director advised that a letter had been sent to the Central Procurement Office. **An update will be provided at an upcoming meeting.**

7. NEW BUSINESS

Audit and Risk Update

- a) The Audit and Risk Chairwoman gave a detailed update on the meeting held on November 12th 2025. She advised the Members of the Inventory count project scheduled for January 2026. She reviewed the ISA Audit report and informed the Members of matters and comments of concern.

The Audit and Risk Chairwoman briefed the Members of a payment made by a company that had, for some time, two containers at the Port and accrued storage fees. A discussion on the matter ensued.

The Chairman further briefed the Members on the containers that had been at the Port for some time, outlining the efforts made to facilitate their removal and the payment of storage fees to PACI. **A discussion ensued. An update will be provided at an upcoming meeting.**

She advised the Members that an Audit and Risk meeting was set for January 26th 2026.

Update on new shading program and on shore screening process

- b) The Port Director gave an update of the shading and shore screening initiatives and reminded the Members of the reasons the Port was moving forward with both programs. He advised that a business case was in currently progress for the onshore screening project and that the Port was working in conjunction with the Public Works Department (PWD). He further noted that the current consultant's contract is nearing completion and that another consultant will need to be hired to continue the project. He reminded the Members that the design approval is intended improve the overall passenger experience and reduce long lines in the sun as passengers return to their ships.



PACI BOARD OF DIRECTORS MEETING

In response to a Member's question regarding when the the project will be completed the board was advised that the Port was looking for a 2027 completion if all goes as planned. **An update will be provided at an upcoming meeting.**

Update on Revenue Measures

- c) **This item on the agenda was differed.**

Update on the Repairs on the Dock

The Port Director provided a detailed update, advising that the repairs are ongoing. He noted that the Port did go out to tender for labor to assist with the completion of the project; however, most of the work is being carried out by the Port's Facilities team, resulting in cost savings for the Port.

8. PORT DIRECTOR'S UPDATES

Update on Shipping Company cyber attack

- a) The Port Director provided an update on the Cyber-attack affecting one of the major shipping companies. He advised that the company had resolved the issue and that other shipping companies had banded together to provide assistance, ensuring there were no significant delays in their cargo operations. He further advised that the did not directly involve the Port.

The Chairman informed the Members that, the following the security incident involving the major shipping company, he spoke with the Port director about strengthening the IT's team's controls to ensure that the Port does not experience a similar security issue. A discussion ensued.

Update on Governance initiatives and workshop

- b) In response to the Chairman's question about the update on the Governance initiatives to the Port Director. The Port Director advised that he did not have an update at this time. **An update will be provided at an upcoming meeting.**

9. OTHER BUSINESS

The Chairman advised the Members that, planning for the next year's board retreat will need to commence. He requested that the Board Secretary and the Deputy Director of Finance look into potential dates.

There being no further business, the meeting concluded and was adjourned at 3:30pm.

Cline Glidden

Mr. Cline Glidden – Chairman

Joanna Shaw

Ms. Joanna Shaw - Recording Secretary

Date: 09 February 2026

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CAYMAN PORT